



पोलीस महासंचालक कार्यालय, महाराष्ट्र राज्य
महाराष्ट्र राज्य पोलीस मुख्यालय, शहीद भगतसिंग मार्ग, कुलाबा, मुंबई ४०० ००१

क्र. पोमसं/३६/ र. व का.(८३००) शा.नि.अधिसूचना /०७/२०२५, मुंबई, दिनांक ई-स्वाक्षरीत नमुद

संदर्भ :- महाराष्ट्र शासन, गृह विभाग, शासन परिपत्रक क्र.संकीर्ण-२०२३/
प्र.क्र.४७(भाग-१)/ कोषा.प्रशा-४, दिनांक १७ जून २०२५

विषय :- SNA-SPARSH कार्यपद्धती अंतर्गत केंद्र पुरस्कृत योजनांची अंमलबजावणी
करण्याच्या संदर्भात संबंधित वापरकर्त्यांसाठी भारत सरकारकडून प्रसिध्द करण्यात
आलेली सुधारित वापरकर्ता मार्गदर्शिका (Revised User Manual) सर्व संबंधितांच्या
निदर्शनास आणून देणेबाबत..

महाराष्ट्र शासन, , वित्त विभाग, शासन परिपत्रक क्र.संकीर्ण-२०२३/ प्र.क्र.४७(भाग-१)/ कोषा.प्रशा-४,
दिनांक १७ जून २०२५, ची प्रत महाराष्ट्र शासनाच्या www.maharashtra.gov.in या संकेतस्थळावर उपलब्ध
असून त्याचा संगणक सांकेतांक २०२५०६७१२५५०४२९०५ असा आहे.

२. तरी, सदर शासन परिपत्रकानुसार कृपया योग्य ती कार्यवाही करण्यात यावी.

(प्रविण शिखरे)

पोलीस महासंचालक यांचे उप सहायक(र.व.का.),
पोलीस महासंचालक, महाराष्ट्र राज्य, मुंबई यांचेकरिता.

प्रति,

पोलीस आयुक्त, बृहन्मुंबई (सस्नेह).

महासंचालक, लाचलुचपत प्रतिबंधक विभाग, महाराष्ट्र राज्य ,मुंबई (सस्नेह).

पोलीस महासंचालक , लोहमार्ग, महाराष्ट्र राज्य ,मुंबई.

अपर पोलीस महासंचालक, गुन्हे अन्वेषण विभाग, महाराष्ट्र राज्य, पुणे.

अपर पोलीस महासंचालक (आस्थापना / नियोजन व समन्वय /कायदा व सुव्यवस्था /आर्थिक गुन्हे /

दहशतवाद विरोधी पथक / विशेष कृती / प्रशासन / वाहतूक /

प्रशिक्षण व खास पथके / फोर्स वन / नागरी हक्क संरक्षण / सायबर सुरक्षा/

रा.रा.पो.बल/ महिला व बाल अत्याचार प्रतिबंधक विभाग), महाराष्ट्र राज्य, मुंबई.

आयुक्त, राज्य गुप्तवार्ता विभाग, महाराष्ट्र राज्य,मुंबई.

सर्व पोलीस आयुक्त (बृहन्मुंबई वगळून).

अपर पोलीस महासंचालक, व संचालक, महाराष्ट्र पोलीस अकादमी, नाशिक.

अपर पोलीस महासंचालक व संचालक, दळणवळण, माहिती तंत्रज्ञान व परिवहन, महाराष्ट्र राज्य, पुणे.

विशेष पोलीस महानिरीक्षक, व्हीआयपी सुरक्षा, महाराष्ट्र राज्य, मुंबई./ मोटर परिवहन विभाग, पुणे/
नक्षल विरोधी अभियान, नागपूर.

विशेष पोलीस महानिरीक्षक (आस्थापना/ कायदा व सुव्यवस्था/ प्रशासन / प्रशिक्षण व खास पथके), महाराष्ट्र
राज्य, मुंबई.

सर्व परिक्षेत्रीय विशेष पोलीस महानिरीक्षक / पोलीस उप महानिरीक्षक.

विशेष पोलीस महानिरीक्षक, राज्य राखीव पोलीस बल, पुणे व नागपूर.

संचालक व विशेष पोलीस महानिरीक्षक, महाराष्ट्र गुप्तवार्ता प्रबोधिनी, पुणे.

सर्व पोलीस अधीक्षक (गुन्हे / बिनतारी संदेश / लोहमार्ग सह).

पोलीस अधीक्षक, विशेष कृती दल, सुराबर्डी, अमरावती रोड, नागपूर.

प्राचार्य, गुन्हे अन्वेषण प्रशिक्षण केंद्र, नाशिक.

सर्व प्राचार्य पोलीस प्रशिक्षण केंद्रे.

सर्व समादेशक, राज्य राखीव पोलीस बल, गट क्र.१ ते १९.

सहायक पोलीस महानिरीक्षक (का.व सु. / दक्षता / नि. व स.), महाराष्ट्र राज्य, मुंबई.

पोलीस महासंचालक यांचे सर्व वरिष्ठ उप सहायक / उपसहायक.

सर्व कार्यासन अधिकारी का.क्र १ ते ४४.

प्रत,

पोलीस उप अधीक्षक, संगणक कक्ष, पोलीस महासंचालक, कार्यालय, महाराष्ट्र राज्य, मुंबई.

२. पोलीस उप अधीक्षक, यांना विनंती करण्यात येते की, सदरहू शासन निर्णयाची प्रत या कार्यालयाच्या www.mahapolice.gov.in या संकेतस्थळावर शासन निर्णय / परिपत्रके “सर्वसाधारण” या सदराखाली प्रकाशित करण्यात यावा.

SNA-SPARSH कार्यपद्धती अंतर्गत केंद्र पुरस्कृत योजनांची अंमलबजावणी करण्याच्या संदर्भात संबंधित वापरकर्त्यासाठी भारत सरकारकडून प्रसिद्ध करण्यात आलेली सुधारित वापरकर्ता मार्गदर्शिका (Revised User Manual) सर्व संबंधितांच्या निदर्शनास आणून देणेबाबत..

महाराष्ट्र शासन

वित्त विभाग, दालन क्रमांक ३३९,

शासन परिपत्रक क्रमांक: संकीर्ण-२०२३/प्र.क्र.४७ (भाग-१) / कोषा. प्रशा.-४

मादाम कामा मार्ग, हुतात्मा राजगुरु चौक,

मंत्रालय, मुंबई-४०००३२.

दिनांक -१७ जून, २०२५.

वाचा :-१. भारत सरकार, वित्त मंत्रालय, व्यय विभाग, यांचे कार्यालयीन ज्ञापन क्रमांक File No.१(२७)/PFMS/२०२०, Dated – 13.07.2023.

२. भारत सरकार, वित्त मंत्रालय, व्यय विभाग, (PFMS Division) यांचेकडील कार्यालयीन ज्ञापन क्रमांक File No. १(२७) PFMS/२०२०, Dated – 21.05.2024.

३. भारत सरकार, वित्त मंत्रालय, व्यय विभाग, (PFMS Division) यांचेकडील कार्यालयीन ज्ञापन क्रमांक File No.1-(27) PFMS/2020 Dated – 04.10.2024.

४.भारत सरकार, वित्त मंत्रालय, व्यय विभाग, महा लेखा नियंत्रक (GIFMIS-PFMS) यांचेकडील कार्यालयीन ज्ञापन क्रमांक File No. I-126/2/2022-ITD-CGA Dated – 21.01.2025.

५. भारत सरकार, वित्त मंत्रालय, व्यय विभाग यांचे कार्यालयीन ज्ञापन क्रमांक File No.1(27)/PFMS/2020, Dated – 10.06.2025

शासन परिपत्रक

१. केंद्र पुरस्कृत योजनांचा निधी वितरीत करण्यासाठी SNA SPARSH [समयोचित प्रणाली एकीकृत शीघ्र हस्तांतरण (Real Time System of Integrated Quick Transfers)] ही निधी प्रवाह कार्यपद्धती (Fund Flow Mechanism) अंगिकारण्याचा निर्णय उपरोक्त 'वाचा' मधील अनुक्रमांक १ येथे नमूद भारत सरकारच्या दिनांक १३.०७.२०२३ रोजीच्या कार्यालयीन ज्ञापनान्वये घेण्यात आला आहे.

२. त्यास अनुसरून उपरोक्त 'वाचा' मधील अनुक्रमांक २ येथे नमूद दिनांक २१.०५.२०२४ रोजीच्या कार्यालयीन ज्ञापनान्वये प्रथम विविध २७ केंद्र पुरस्कृत योजनांचा अंतर्भाव 'SNA-SPARSH' कार्यपद्धती अंतर्गत करण्याचा निर्णय केंद्र शासनाद्वारे घेण्यात आला होता. तदनंतर उपरोक्त 'वाचा' अनुक्रमांक ३ येथे नमूद दिनांक ०४.१०.२०२४ रोजीच्या कार्यालयीन ज्ञापनान्वये 'SNA-SPARSH' कार्यपद्धती अंतर्गत अंमलबजावणी करावयाच्या केंद्र पुरस्कृत योजनांची सूची सुधारित करण्यात येवून एकूण २८ केंद्र पुरस्कृत योजनांची अंमलबजावणी 'SNA-SPARSH' कार्यपद्धती अंतर्गत करण्याचा निर्णय केंद्र शासनाद्वारे घेण्यात आला होता.
३. तदनंतर 'वाचा' मधील अनुक्रमांक ५ येथे नमूद दिनांक १०.०६.२०२५ रोजीच्या कार्यालयीन ज्ञापनान्वये 'SNA-SPARSH' कार्यपद्धती अंतर्गत आणखी ३७ केंद्र पुरस्कृत योजनांचा नव्याने अंतर्भाव करण्याचा निर्णय केंद्र शासनाद्वारे घेण्यात आला आहे. दिनांक ०१ जुलै, २०२५ पासून सदर ३७ केंद्र पुरस्कृत योजनांची अंमलबजावणी 'SNA-SPARSH' कार्यपद्धती अंतर्गत करण्याचे भारत सरकारचे निर्देश आहेत. त्याचप्रमाणे दिनांक ०१.११.२०२५ पासून पुढील काळात सर्व राज्यांमध्ये सर्व केंद्र पुरस्कृत योजनांची अंमलबजावणी 'SNA-SPARSH' कार्यपद्धती अंतर्गतच करण्याचा निर्णय देखील भारत सरकारने घेतलेला आहे.
४. दरम्यानच्या काळात भारत सरकारने उपरोक्त 'वाचा' मधील अनुक्रमांक ४ येथे नमूद दिनांक दि.२१.०१.२०२५ रोजीच्या कार्यालयीन ज्ञापनान्वये SNA SPARSH कार्यपद्धती अंतर्गत पार पाडावयाच्या कामकाजाच्या संदर्भात सर्व संबंधित वापरकर्त्यांसाठी सुधारित वापरकर्ता मार्गदर्शिका (Revised User Manual) प्रसिद्ध केली आहे.
५. सदर सुधारित वापरकर्ता मार्गदर्शिकेद्वारे राज्य सरकार, भारत सरकारच्या संबंधित मंत्रालये / विभागांच्या प्रधान मुख्य लेखा नियंत्रक / मुख्य लेखा नियंत्रक / लेखा नियंत्रक यांच्या अधिपत्याखालील अधिदान व लेखा कार्यालये, भारत सरकारच्या संबंधित मंत्रालये / विभागांचे कार्यक्रम उपविभाग (Program Division) आणि भारतीय रिझर्व्ह बँक या विविध घटकांच्या (Stakeholders) भूमिका आणि जबाबदाऱ्या तसेच अनुषंगिक कामकाज पार पाडण्यासाठी संबंधितांनी अनुसरावयाची प्रमाणभूत कार्यान्वयन पद्धती (Standard Operating Procedure) विहित करण्यात आली आहे.
६. त्याचप्रमाणे सदर सुधारित वापरकर्ता मार्गदर्शिकेमध्ये SNA SPARSH अंतर्गत उपलब्ध असणारे विहित अहवाल या बाबतची विस्तृत आणि तपशिलवार माहिती देखील अंतर्भूत करण्यात आलेली आहे. त्याशिवाय विविध ७ परिशिष्टे आणि शंका निरसनासाठी वारंवार उद्भवू शकणाऱ्या प्रश्नांची (FAQs) उत्तरे आणि स्पष्टीकरणे देखील सदर वापरकर्ता

शासन परिपत्रक क्रमांक: संकीर्ण-२०२३/प्र.क्र.४७ (भाग-१) / कोषा. प्रशा.-४

मार्गदर्शिकेमध्ये अंतर्भूत करण्यात आलेली आहेत. एकंदर सदर सुधारित वापरकर्ता मार्गदर्शिका विस्तृत आणि स्वयंस्पष्ट स्वरूपात प्रसिद्ध करण्यात आलेली आहे.

७. भारत सरकारचे दि.२१.०१.२०२५ रोजीचे उपरोल्लेखित कार्यालयीन ज्ञापन त्यासोबत सहपत्रित असलेल्या सुधारित वापरकर्ता मार्गदर्शिकेसह (Revised User Manual) माहिती आणि आवश्यक त्या अनुषंगिक कार्यवाहीसाठी या परिपत्रकाद्वारे सर्व संबंधितांस उपलब्ध करून देण्यात येत आहे.

८. केंद्र पुरस्कृत योजनांची अंमलबजावणी करीत असलेल्या सर्व संबंधित प्रशासकीय विभागांनी आणि त्यांच्या अधिनस्त असलेल्या सर्व एकल मध्यवर्ती अभिकरणांनी (SNAs) भारत सरकारच्या दिनांक २१.०१.२०२५ रोजीच्या उपरोल्लेखित कार्यालयीन ज्ञापनातील सूचनांची आणि सदर ज्ञापनासोबत सहपत्रित असलेल्या सुधारित वापरकर्ता मार्गदर्शिकेची गांभिर्याने नोंद घ्यावी आणि त्याप्रमाणे अनुषंगिक अनुपालनात्मक कार्यवाही केली जाईल, हे सुनिश्चित करावे.

त्याचप्रमाणे यासंदर्भात यापुढील काळात भारत सरकारकडून आणखी सुधारित मार्गदर्शक सूचना जशा-जशा निर्गमित करण्यात येतील त्याप्रमाणे अनुषंगिक अनुपालनात्मक कार्यवाही करण्याची तजवीज सर्व संबंधितांनी ठेवावी.

सदर शासन परिपत्रक महाराष्ट्र शासनाच्या www.maharashtra.gov.in या संकेतस्थळावर उपलब्ध करण्यात आले असून त्याचा संगणक सांकेतांक क्र. २०२५०६१७१२५५०४२९०५ असा आहे. हे शासन परिपत्रक डिजीटल स्वाक्षरीने निर्गमित करण्यात येत आहे.

महाराष्ट्राचे राज्यपाल यांच्या आदेशानुसार व नांवाने,

RAJENDRA
UTTAMRAO
GADEKAR

Digitally signed by RAJENDRA UTTAMRAO
GADEKAR
DN: CN = RAJENDRA UTTAMRAO GADEKAR, C
= IN, S = Maharashtra, O = GOVERNMENT OF
MAHARASHTRA, OU = FINANCE DEPARTMENT
Date: 2025.06.17 12:56:42 +05'30'

(डॉ.राजेंद्र सुमन उत्तमराव गाडेकर)
शासनाचे उप सचिव

सहपत्र- भारत सरकारचे दि.२१.०१.२०२५ चे

कार्यालयीन ज्ञापन त्यासोबतच्या वापरकर्ता मार्गदर्शिकेसह (एकूण ६४ पृष्ठे)

प्रत,

१. मा.राज्यपाल यांचे सचिव.

२. मा.मुख्यमंत्री यांचे सचिव / प्रधान सचिव / अपर मुख्य सचिव.

शासन परिपत्रक क्रमांक: संकीर्ण-२०२३/प्र.क्र.४७ (भाग-१) / कोषा. प्रशा.-४

३. मा.उप मुख्यमंत्री (नगर विकास व गृह निर्माण) यांचे सचिव / प्रधान सचिव.
४. मा.उप मुख्यमंत्री (वित्त व नियोजन आणि उत्पादन शुल्क) यांचे सचिव / प्रधान सचिव.
५. सर्व मा.मंत्री व मा.राज्यमंत्री यांचे खाजगी सचिव.
६. मा.विरोधी पक्षनेता, विधान परिषद, महाराष्ट्र विधानमंडळ सचिवालय, मुंबई.
७. सर्व सन्माननीय विधानसभा / विधान परिषद व संसद सदस्य.
८. सर्व अपर मुख्य सचिव / प्रधान सचिव / सचिव, मंत्रालयीन प्रशासकीय विभाग.
९. सर्व मंत्रालयीन प्रशासकीय विभागांच्या अधिनस्त असलेल्या सर्व विभाग प्रमुख, प्रादेशिक कार्यालय प्रमुख, आणि कार्यालय प्रमुख.
१०. प्रबंधक, मूळ न्यायालय शाखा, उच्च न्यायालय, मुंबई.
११. प्रधान महालेखापाल (लेखा परीक्षा)- १, महाराष्ट्र, मुंबई.
१२. प्रधान महालेखापाल (लेखा व अनुज्ञेयता)-१, महाराष्ट्र, मुंबई
१३. महालेखापाल (लेखापरीक्षा)-२, महाराष्ट्र, नागपूर
१४. महालेखापाल (लेखा व अनुज्ञेयता)-२, महाराष्ट्र, नागपूर.
१५. आयुक्त, आयकर (TDS) चर्नीरोड, मुंबई ४००००२.
१६. आयुक्त, आयकर (TDS) सिव्हील लाईन*, नागपूर ४४४००१.
१७. प्रबंधक, उच्च न्यायालय (अपील शाखा) मुंबई.
१८. सचिव, महाराष्ट्र लोकसेवा आयोग, मुंबई.
१९. सचिव, महाराष्ट्र विधीमंडळ सचिवालय, मुंबई.
२०. प्रबंधक, लोक आयुक्त व उपलोक आयुक्त यांचे कार्यालय, मुंबई.
२१. प्रबंधक, महाराष्ट्र प्रशासकीय न्यायाधिकरण, मुंबई.
२२. मुख्य माहिती आयुक्त, महाराष्ट्र राज्य, मुंबई.
२३. विशेष आयुक्त, महाराष्ट्र सदन, कोपर्निकस रोड, नवी दिल्ली.
२४. सर्व विभागीय आयुक्त.
२५. सर्व जिल्हाधिकारी.
२६. सर्व जिल्हा परिषदांचे मुख्य कार्यकारी अधिकारी.
२७. संचालक, लेखा व कोषागारे, महाराष्ट्र राज्य, मुंबई.
२८. संचालक, स्थानिक निधी लेखापरीक्षा, नवी मुंबई.
२९. सह संचालक, लेखा व कोषागारे, कोकण / पुणे / नाशिक / छत्रपती संभाजी नगर / अमरावती / नागपूर.
३०. सह संचालक, स्थानिक निधी लेखा, कोकण / पुणे / नाशिक / छत्रपती संभाजी नगर / अमरावती / नागपूर.
३१. अधिदान व लेखा अधिकारी, अधिदान व लेखा कार्यालय मुंबई.
३२. निवासी लेखापरीक्षा अधिकारी, मुंबई.

शासन परिपत्रक क्रमांक: संकीर्ण-२०२३/प्र.क्र.४७ (भाग-१) / कोषा. प्रशा.-४

३३. वरिष्ठ जिल्हा कोषागार अधिकारी, ठाणे / पुणे / नाशिक / छत्रपती संभाजी नगर / अमरावती / नागपूर.
३४. सर्व जिल्हा कोषागार अधिकारी.
३५. सर्व उप कोषागार अधिकारी.
३६. वित्त विभागातील सर्व कार्यासने.
३७. निवड नस्ती कोषा. प्रशा.- ४ कार्यासन.

**File No. I-126/2/2022-ITD-CGA
Ministry of Finance
Department of Expenditure
O/o Controller General of Accounts
Mahalekha Niyantak Bhawan
GIFMIS-PFMS**

Annexure 'A'

Dated: 21.01.2025

OFFICE MEMORANDUM

Subject: Revised User Guide for just-in-time release of funds for Centrally Sponsored Schemes through SNA SPARSH

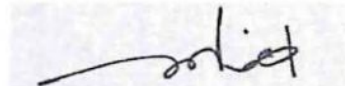
The undersigned is directed to refer to the subject above and state that the user manual stating the roles and responsibilities of concerned stakeholders and standard operating procedure with screenshots for Central Ministry/ Department users and State Government Users handling the schemes notified under SNA SPARSH have been revised.

2. The annexed user guide may be kindly be circulated amongst concerned stakeholders for information.

3. For any clarification/query the following officers may be contacted:

- a) Sh. Shalinder Sachdeva, AAO (Mobile: 9810415930; email: shalinder.sachdeva@mea.gov.in)
- b) Ms. Meghna Sen, AAO (Mobile: 9999375094; email: meghna.sen@gov.in)

This is issued with the approval of the Competent Authority



(B Gopala Krishnakanth Raju)
Assistant Controller General of Accounts

Enclosure: As above

To

- 1. Principal Finance Secretary/ Finance Secretary of all the State Governments.
- 2. Financial Advisors of Ministries/Departments handling schemes notified under SNA SPARSH
- 3. All Pr. CCAs/CCAs/CAs with independent charge

Copy to:

- 1. PPS to Controller General of Accounts, O/o CGA
- 2. Joint CGA (Rollout), PFMS

User Manual for Just-In-Time Transfer of funds to State Governments under Centrally Sponsored Schemes through SNA-SPARSH

STATE GOVERNMENT USERS

GIFMIS

O/O CONTROLLER GENERAL OF ACCOUNTS | DEPARTMENT OF EXPENDITURE, MINISTRY OF FINANCE

TABLE OF CONTENT

Introduction	2
Section A: Roles and Responsibilities of Stakeholders	3
State Government.....	3
Pay & Accounts Office under Pr.CCA/CCA/CA of Central Ministry/Department.....	3
Program Division (Maker & Checker) under Central Ministry/Department.....	4
RBI	6
Section B: Standard Operating Procedure	7
Opening of State Government RBI Account	7
Mapping of SLS to CSS.....	7
Capturing of State Government RBI Account	7
Capturing of Sharing Pattern	10
Generation of Mother Sanction.....	13
Generation of Claim File by State Treasury	14
Generation of Daily Sanction by Central Ministry/Department	15
Generation of Payment Authorization.....	15
Disbursement of Centre Share to State Government.....	15
Reconciliation and treatment of failed transaction.....	15
Section C: Reports for SNA-SPARSH	17
Section D: Annexures	35
Section E: Frequently Asked Questions	54

INTRODUCTION

Department of Expenditure notified SNA-SPARSH vide OM dated 13.07.2023 (Annexure 1) to bring in more efficiency in cash management and to achieve the goal of “Just-in-time” fund flow from both the Centre and State Consolidated Funds through an integrated network of State IFMIS, e-kuber of RBI and PFMS. The new system has been named SNA-SPARSH (समयोचित प्रणाली एकीकृत शीघ्र हस्तांतरण- Real-time System for integrated Quick Transfers). Under SNA-SPARSH, the center’s share is released only when the beneficiary incurs an actual expenditure and a claim is raised. The State’s account is pre-funded with the center’s share before releasing of payment to the end beneficiary by the State Government.

This user manual defines the roles and responsibilities of the State Government users handling the State Linked Schemes operated under the Centrally Sponsored Schemes notified under SNA SPARSH vide DoE’s OM dated 4.10.2024 (Annexure 2).

SECTION A

Roles and Responsibilities of the Stakeholders

1. State Government

- (a) State Treasury will open state-linked scheme (SLS) wise drawing accounts with the RBI in which the Central share will be pre-funded. The RBI SPOC is to be confirmed with the concerned RBI Regional Office.
- (b) The department handling the State-linked Scheme will assess whether all components under a scheme have a uniform sharing pattern. If a scheme component has a different sharing pattern, a new State-linked Scheme is to be notified for the same in consultation with the State's Finance Department.
- (c) If a new State-linked Scheme is notified, the PFMS State Directorate is to be approached for allocation of SLS code and mapping with Centrally Sponsored Scheme by PFMS.
- (d) The department handling the State-linked Scheme shall open an RBI drawing account for each state-linked scheme mapped to the notified CSS under SNA SPARSH.
- (e) State Scheme Managers (SSM) will capture the State Government RBI account on PFMS against each SLS and upload the supporting document/email confirmation received from the RBI for verification by the approver. The Program Division Checker of the concerned Central Ministry/Department shall act as the approver.
- (f) SSM will capture the sharing pattern, and the flag ("Y" and "N") regarding "Top up". In the case of "Y", the field of Top up in the payment file will become mandatory (the value may even be zero if not to be disbursed for a specific beneficiary). In the case of "N", the Top-up field in the payment file is not mandatory. Suitable validations are ensured in the SNA-SPARSH module and the Top-up master is also available in the report section.
- (g) The Implementing Agency will generate the e-claim file in JSON format using the State IFMIS through a defined access control mechanism (user IDs/passwords).

- (h) State Treasury/Cyber Treasury will consolidate the e-claims generated by different State Implementing Agencies with requisite flags to identify the Implementing Agency that has raised the claim and the SLS to which the claim pertains. The claim files will be consolidated SLS-wise
- (i) State Treasury/ Cyber Treasury will push the SLS-wise consolidated payment file details (e-claim file digitally signed by the authorized signatories of State Treasuries) to PFMS through API in the format prescribed by PFMS for pre-funding of the central share
- (j) State Treasury will initially place the e-payment file (to be shared with the RBI) on their internal server only. The file will be auto-pushed to the RBI upon receipt of the Debit Notification against the advance transfer of Central share (pushed by PFMS through API) of the Centre's drawing account.
- (k) Will reconcile the e-payment files pushed to PFMS with the CN received from the RBI through the reconciliation API.

2. Pay and Accounts Office (PAO) under O/o Pr.CCA/CCAs/CAs of the of the concerned Ministry/Department:

- (a) The Pay and Accounts Office (PAO) dealing with the Centrally Sponsored Scheme (CSS) of the concerned Ministry/Department will open a drawing account with the Reserve Bank of India (RBI), Regional Branch Office, Mumbai under the existing User Defined Customer Hierarchy (UDCH) code of the Ministry/Department.
- (b) After opening of aforesaid drawing accounts in RBI, PAO will add the Central Government (CG) RBI account opened for SNA –SPARSH on PFMS. The PAO shall share an email with the PFMS to validate the newly added drawing account.
- (c) PAO will issue an e-payment instruction equivalent to the Central share amount based on daily sanction against the e-payment file received from State IFMIS.

3. Program Division (Maker and Checker) of the Central Ministry

- (a) The Program Division Maker will key in the SLS-wise budget allocation for each State where the Centrally Sponsored Scheme is in operation. The

Program Division Checker will approve the SLS-wise budget allocation.

- (b) The Program Division Checker will approve the SG RBI account mapped by the State Scheme Manager after thorough verification from the supporting document. These documents will be uploaded by SSMs on PFMS.
- (c) The Program Division Checker will approve the sharing pattern and the information related to Top-up with reference to the scheme guidelines.
- (d) The Program Division Checker will issue the "Mother Sanction" through PFMS which will act as a state-wise drawing limit for each CSS scheme. A Mother sanction for a CSS and a particular State will be uniquely identified in the system. The format of the "Mother sanction" is annexed (Annexure 4)
- (e) The Program Division Checker will ensure that a new Mother Sanction is created before the amount of the previous one is exhausted. Thus, for a particular CSS and State multiple mother sanctions can be issued but only one Mother Sanction will be active on the system and the balance of the previous one will be carried forward to the active one.
- (f) All payment files received from the State Treasury will land in the work list of the Program Division Maker. At the time of login by PD Maker, the list of payment files received will be populated. The payment file will have the hyperlink indicating the CSS Scheme code and name, SLS Scheme code and name, Gross -net- Top up, Re-issue amount, etc.
- (g) The Program Division Maker will create the daily sanction for the Central share with respect to the Gross amount of the payment file. The sanction amount will be pre-filled on the basis of the sharing pattern approved by the PD Checker.
- (h) PD Checker will approve the daily sanction. The balance of the mother sanction is updated by the system after the approval of the daily sanction.
- (i) PD Checker will ensure that the mother sanctions are replenished periodically based on the pace of utilization.

- (j) As stipulated under para 2 (vi) of O.M. dated 07th August 2023, the PD maker may return the payment files to States. The list of payment files returned can be viewed in the drop-down list of the Status menu on the daily sanction page by PD Maker. The process of return of e-payment file has been detailed in part- II.

4. RBI (e-kuber):

- (a) e-kuber will facilitate the opening of the Central Government (CG) Drawing Accounts and SLS-wise State Government (SG) Drawing Accounts. A SoP for the guidance of the regional offices of RBI located in the States has been issued by DGBA, RBI.
- (b) e-kuber will share the Debit Notification with PFMS once the CG account is debited with an amount equivalent to the central share against the e-payment file pushed by State IFMIS.
- (c) e-kuber will process the e-payment file that would be auto-pushed from the State IFMIS to the RBI based on the DN pushed by PFMS.
- (d) e-kuber will share the Debit Notification with the State IFMIS and PFMS once the SG account is debited with an amount equivalent to both the center and the state share against the e-payment file pushed by State IFMIS.
- (e) e-kuber will share the Credit Notification with State IFMIS once the SG account is debited with an amount equivalent to both the center and the state share.

SECTION B

Standard Operating Procedure

1. Opening of State Government (SG) Account for Ministry/Department

- (a) The Department handling the SLS in consultation with the State's Finance Department will open a drawing account for each State Linked Scheme (SLS) with the RBI at the respective Regional Offices.
- (b) Before opening the SLS-wise accounts, the State Government and the concerned Ministry/Department dealing with CSS shall ensure that the sharing pattern is uniform under all components of that SLS.
- (c) In case the SLS has components with varying sharing patterns, the Department handling the scheme shall open separate SLS for each component in consultation with the State's Finance Department.

2. Mapping of SLS to CSS (in case of notification of new State-linked scheme)

If a new SLS is notified by the State due to a different sharing pattern, the Department handling SLS will approach the PFMS State Directorate for allocation of SLS code and for mapping of SLS with the CSS under which the scheme is being operated at the State.

3. Mapping of SG account to SLS

SG account shall be mapped by the **State Scheme Manager (SSM) user** and will be **approved by the PD Checker** user of the concerned Ministry/Department controlling the CSS.

- (a) SSM will login on PFMS and go to the menu SNA-SPARSH → Manage SG Account Mapping



- (b) On selecting the sub-menu, user will navigate to the following screen and click on the “Add SG Account” button:

 A screenshot of the 'Manage CSS Just-in-Time State Government Account Mapping' screen. It features several dropdown menus: 'State Linked Scheme' (with '--Select State Linked Scheme--'), 'Central Sponsored Scheme' (with '--Select Central Sponsored Scheme--'), 'State' (with 'RAJASTHAN'), and 'Status' (with '--Select Status--'). There is also a text input field for 'Account:'. At the bottom, there are three buttons: 'Search', 'Reset', and 'Add SG Account', with the latter being highlighted by a red rectangular box.

- (c) On clicking the button, the following screen shall open. The user will select the SLS from the dropdown and the mapped CSS will appear. The State, bank name, IFSC code will be pre-filled.

 A screenshot of the 'Add SNA SPARSH State Government Account Mapping' screen. The fields are pre-filled with the following values: 'State Linked Scheme' is 'RJ247-Swachh Bharat Mission (G) RJ', 'Centrally Sponsored Scheme' is '9151-SBM-RURAL (DWS)', 'State' is 'RAJASTHAN', 'Bank Name' is 'Reserve Bank Of India', 'Branch Name' is 'RBI CSS JIT Branch', and 'IFSC Code' is 'RBIS0CSSP01'. There is a text input field for 'Account Number' with a note '(Only accept numeric values: 0 to 9)'. At the bottom, there is a section for 'Upload Supporting RBI Document' with a 'Choose File' button, 'No file chosen' text, and an 'Upload' button. A note below states: 'Note: Only files of type jpg, png, and pdf of size not more than 4MB are allowed.'

- (d) SSM will key in the RBI account number and upload the supporting document issued by RBI (PDF of the email intimation or letter from RBI). After entering the above data, the user will click on “Save”.
- (e) On clicking the save button, the following message will be displayed and the entry will be submitted to PD Checker for approval

Add CSS Just-In-Time State Government Account Mapping

Record Saved Successfully.

State Linked Scheme :* --Select State Linked Scheme--

Central Sponsard Scheme :* --Select Central Sponsored Scheme--

- (f) If an approved SG account is added again, the following error message will be displayed:

Add CSS Just-In-Time State Government Account Mapping

Data already exists for selected scheme.

State Linked Scheme :* RJ504-RASHTRIYA UCHHATAR SIKSHA ABHIYANA

Central Sponsard Scheme :* 9170-Rashtriya Uchhatar Shiksha Abhiyan (RUSA)

State:* RAJASTHAN

Bank Name: Reserve Bank Of India

Branch Name: RBI CSS JIT Branch

IFSC Code: RBIS0CSSP01

Account Number: 01586201071
(Only accept numeric values: 0 to 9)

- (g) To search for an existing SG account, the user will select the SLS, CSS and click on the "search" button to view the entry.

Manage CSS Just-in-Time State Government Account Mapping

State Linked Scheme:* RJ504-RASHTRIYA UCHHATAR SIKSHA ABHIYANA

Central Sponsored Scheme:* 9170-Rashtriya Uchhatar Shiksha Abhiyan (RUSA)

State:* RAJASTHAN

Account:

Status: --Select Status--

Search Reset Add SG Account

- (h) On clicking the search button, the added SG account will be displayed as in a tabular form:

Sr No.	State Name	State Linked Scheme	Central Sector Scheme	Bank Name	Account Number	IFSC code	Bank Validation Status	Submitted Date	Submitted By	Action
1	RAJASTHAN	RJ504 - RASHTRIYA UCHHATAR SIKSHA ABHIYANA	9170 - Rashtriya Uchhatar Shiksha Abhiyan (RUSA)	RESERVE BANK OF INDIA	01586201071	RBIS0CSSP01	Approved	6/12/2023 9:37:46 PM	RJSSM01	

- (i) On clicking the Account Number hyperlink, the details of the added SG account are displayed to the user:

Sr No.	State Name	State Linked Scheme	Central Sector Scheme	Bank Name	Account Number	IFSC code	Bank Validation Status	Submitted Date	Submitted By	Action
1	RAJASTHAN	RJ504 - RASHTRIYA UCHHATAR SIKSHA ABHIYANA	9170 - Rashtriya Uchhatar Shiksha Abhiyan (RUSA)	RESERVE BANK OF INDIA	01586201071	RBIS0CSP01	Approved	6/12/2023 9:37:46 PM	RJSSM01	

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Add CSS Just-In-Time State Government Account Mapping

State Linked Scheme :*

Central Sponsard Scheme :*

State:*

Bank Name: RESERVE BANK OF INDIA

Branch Name: PAD, NEW DELHI

IFSC Code: RBIS0CSP01

Account Number:
(Only accept numeric values: 0 to 9)

Status: **Approved**

- (j) The PD Checker will approve the request submitted by SSM.

4. Capturing of Sharing Pattern and Top-up for each SLS

Sharing Pattern and Top Up shall be captured by the State Scheme Manager (SSM) user and will be approved by the PD Checker user of the concerned Ministry/Department controlling the CSS.

- (a) SSM will login on PFMS and go to the menu SNA-SPARSH → Manage Scheme Configuration



- (b) On selecting the sub-menu, user will navigate to the following screen and select the CSS and corresponding SLS from the dropdown and click on the "Add" button

Manage CSS Just-In-Time Scheme Configuration

Centrally Sponsored Scheme: 9151-SBM-RURAL (DWS)

State: RAJASTHAN

State Linked Scheme: RJ506-Linked_9151

Status: -Select-

Search Reset

CSS Just-In-Time Scheme Configuration

No Record Found

Add

(c) On clicking the “add” button, the following screen will be displayed

Add SNA SPARSH Scheme Configuration

Central Sponsored Scheme: 9180-PRADHAN MANTRI AWAAS YOJNA (PMAY)-RURAL

State: RAJASTHAN

State Linked Scheme: RJ505-PRADHAN MANTRI AWAAS YOJNA

Contribution %: Central: State: Total:

Model: ☒ Model 1 ☐ Model 2

Is Top-up Applicable: ☒ Yes ☐ No

Submit For Approval Back

(d) User will select the CSS and required SLS, fill in the Centre and State ratio and Top up if applicable as per the scheme guidelines and click on “Submit for Approval” button.

Add SNA SPARSH Scheme Configuration

Central Sponsored Scheme: 9180-PRADHAN MANTRI AWAAS YOJNA (PMAY)-RURAL

State: RAJASTHAN

State Linked Scheme: RJ505-PRADHAN MANTRI AWAAS YOJNA

Contribution %: Central: State: Total:

Model: ☒ Model 1 ☐ Model 2

Is Top-up Applicable: ☒ Yes ☐ No

Submit For Approval Back

(e) On clicking the “Submit for Approval” button, following message will be displayed and the entry will be submitted to PD Checker for approval

Add CSS Just-In-Time Scheme Configuration

Record Saved Successfully.

Central Sponsored Scheme: *

State: *

State Linked Scheme: *

Contribution %: Central : State : Total :

Model: ☒ Model 1 ☐ Model 2

- (f) If a duplicate entry is made for a scheme, the following error message will be displayed

Add CSS Just-In-Time Scheme Configuration

Data already exists for selected scheme.

Central Sponsored Scheme: *

State: *

State Linked Scheme: *

Contribution %: Central : State : Total :

Model: ☒ Model 1 ☐ Model 2

- (g) To view the status of a created request/ entry, the user shall select the CSS and SLS and click on the “search” button.

Manage CSS Just-In-Time Scheme Configuration

Centrally Sponsored Scheme: *

State: *

State Linked Scheme:

Status:

- (h) On clicking the search button, mapped details are displayed in a tabular form.

Manage CSS Just-In-Time Scheme Configuration

Centrally Sponsored Scheme:*

State:*

State Linked Scheme:

Status:

CSS Just-In-Time Scheme Configuration								
Sr No.	State Linked Scheme	Central %	State %	Model	Submitted Date	Submitted By	Status	Action
1	RJ504 - RASHTRIYA UCHHATAR SIKSHA ABHIYANA	60	40	1	6/12/2023 4:00:05 PM	RJSSM01	Approved	

- (i) On clicking the SLS hyperlink, the detailed entry can be viewed

Add CSS Just-In-Time Scheme Configuration

Central Sponsored Scheme:*

State:*

State Linked Scheme:*

Contribution %: Central : State : Total :

Model: ☒ Model 1 ☐ Model 2

Status:

- (j) The SSM will approach the PD Checker for approval of the request raised.

5. Generation of Mother Sanction

Mother sanction shall be generated by the PD Checker

- At the beginning of a financial year, the Ministries/Departments will create a 'mother sanction' in PFMS for a particular State and CSS which will define the drawing limit of the Ministry/Department for the particular CSS.
- Mother sanction may be modified by the Ministry during the financial year with the concurrence of the IFD. A Mother sanction for a CSS and a particular State shall be uniquely identified in the system.
- PD Checker to ensure that a new Mother Sanction is created before the amount of the previous one is exhausted.

- (d) Multiple Mother sanctions can be created for a particular State and CSS but only one Mother Sanction will be active on the system and the balance of the previous ones shall be carried forward to the active one.
- (e) State-wise budget allocation shall be available in the system out of which Mother sanction of not more than 10 % of the total Budget allocation for a CSS shall be issued at the beginning of the FY. This is essential for providing comfort to the States for planning and incurring expenditure under the scheme right from day one of the financial year.

6. Generation of e-payment files by State Treasury

- (a) Each State Government will develop a State Cyber Treasury wherein all e-payment files with SLS tags from the State Implementing Agencies, could be received for payment and the vouchers could be compiled for their accounting purpose.
- (b) The State Cyber Treasury shall make the provision to have the flags to identify the Implementing Agency which has raised the claim and the SLS to which the claim pertains to.
- (c) All the Implementing Agencies (IAs) down the ladder shall be registered in State Integrated Financial Management Information System (State IFMIS) under such State Cyber Treasury.
- (d) Whenever the SNA/IAs need to make payment to vendors/beneficiaries, they will generate payment files in JSON format using the State IFMIS through a defined access control mechanism (user IDs/passwords).
- (e) In States where the IT system is not ready to onboard a large number of agencies with this protocol, the agencies may submit manual claims to Treasuries/Sub-Treasuries who in turn shall process these claims in the State IFMIS.
- (f) The payment files generated by SNA/IAs will be consolidated by the State treasury in State IFMIS periodically after thorough scrutiny.
- (g) The State Treasury shall prepare duly consolidated payment files in duplicate in the State IFMIS, one such consolidated file (e-claim/e-payment file digitally signed by the authorized signatories of State Treasuries) will be pushed to PFMS through API in the format prescribed by PFMS for advance release of the central share.

- (h) The other copy of the payment file will be kept in the SFTP folder of the State IFMIS internal server and shall be pushed to RBI only on receipt of the DN from PFMS and/or CN from RBI.
- (i) The e-payment file will include details such as implementing agency code, scheme code, beneficiary name, bank account number, IFSC code, and the amount.
- (j) Payment files received from State Treasury in PFMS till the cut-off time of 3 PM during a working day will be processed and sanction for the central share will be generated on the same working day.
- (k) Sanction for the central share for payment files received beyond the cut-off time of 3 PM may be generated on the next working day.

7. Generation of Daily Sanction against an Active Mother Sanction

The daily sanction shall be generated by PD Maker and approved by PD Checker

8. Generation of Payment Authorization

Payment Authorization will be generated by Pr.AO user

9. Disbursement of Centre's share to the SG Account

The payment authorization will be processed by the Pay and Account Office

10. Reconciliation and Treatment of Failed Transactions

A periodic reconciliation and settlement of funds will be carried including failed transactions between the Centre and State.

- (a) The consolidated payment file pushed by State IFMIS to PFMS should mandatorily have the flagging for reinitiated transactions against previously failed transactions (if applicable) to avoid duplicate payments.
- (b) State treasuries shall reconcile the e-payment files pushed to PFMS with the CN received from the RBI through the reconciliation API. The States will be pulling the validation and payment status against the e-payment file(s) from PFMS.

- (c) State IFMIS shall fetch the following Validation Status either for a specific e-payment file or for all e-payment files pushed on to the PFMS for a specific date.

'ACCP' File has passed all the validations on PFMS

'RJCT' File has been Rejected by PFMS as one or more validations failed

'INPR' File Validation is under processing in PFMS

Payment status can be fetched by State Treasury against a validated e-payment file only through the same API

- (d) If the complete e-payment file is marked as failed by the RBI, the States shall generate a new e-payment file with unique ID post rectification of the error. The State IFMIS must ensure that a reissue tag is added against each beneficiary to avoid duplicate payments. The PFMS shall only provide an "ack" against such files as no Central share will be released for entries with "reissue" tags.
- (e) If an e-payment file is marked as 'failed' by the RBI owing to the failure of one/a few entries, the same payment file shall be re-pushed post rectification of the error. The State IFMIS must ensure that a reissue tag is added against the failed entries to avoid duplicate payments. The PFMS shall only provide an "ack" against such entries as no Central share will be released for entries with "reissue" tags.
- (f) State Treasury shall be responsible for the reconciliation of accounting of SLS-wise drawing accounts and will act as a sole unit for reconciliation with PFMS and e-kuber and for submission of accounts to AG office.

SECTION C

Reports for SNA-SPARSH

To enable the stakeholders (Central Ministries/ Departments and State Government) to monitor the release of central share, the following reports have been developed:

SNo	Report	Name	Description
1	SPARSH 01	Scheme Configuration Master	To view the sharing pattern, RBI drawing account & top-up captured for the State-linked Scheme under the Centrally Sponsored Scheme
2	SPARSH 02	State-wise Budget Allocation for CSS	To view the budget allocated by the Ministry/Department to States for Centrally Sponsored Schemes for a given financial year.
3	SPARSH 03	Mother Sanction vs Central Share Release	To monitor the total Central share released to the State Government against the claim file sent by the States
4	SPARSH 04	Age-wise Analysis of Payment Files	To monitor the time taken in processing payment files received from the States
5	SPARSH 05	State Payment File Summary Report	To view the details of the payment files pushed by State IFMS onto PFMS
6	SPARSH 06	Component-wise Expenditure Report	To monitor the component-wise release of central share under SNA SPARSH. The components include – SC, ST & General
7	SPARSH 07	Scheme Component-wise Expenditure Report	To monitor the scheme component-wise release of central share under SNA SPARSH. It includes the details of the first level and the last level component


Who can Access SNA SPARSH Reports?

The reports can be accessed by Program Division Users (PD Maker & PD Checker); Principal Accounts Office Users; Pay & Accounts Officer Users (DH, AAO, PAO); State Scheme Manager Users; State Treasury Users

How To Access SNA SPARSH Reports?

Login on PFMS and follow the path Home → Reports → SPARSH

SPARSH 01 – Scheme Configuration Master

Purpose	To view the sharing pattern, RBI drawing account & top-up captured for the State-linked Scheme under the Centrally Sponsored Scheme
Intended Audience	Program Division of Central Ministry/Department; Principal Accounts Office; Pay & Accounts Office; State Scheme Manager
Filters	<ol style="list-style-type: none"> 1. Financial Year: The FY for which the report is to be viewed 2. Controller: Ministry/Department under which the scheme is mapped 3. CSS: Centrally Sponsored Scheme for which data is to be viewed 4. SLS: State-linked scheme for which data is to be viewed 5. Top-up: To view those State-linked schemes that include top-up
	
Report Description	<ol style="list-style-type: none"> 1. Controller: Displays the Ministry/Department under which the Centrally Sponsored Scheme is mapped 2. Centrally Sponsored Scheme: Displays all the Centrally Sponsored Schemes mapped to the selected Controller 3. CG Account: Displays the RBI Drawing Account mapped against the CSS 4. State: Displays the States in which the SLS linked to the CSS are active 5. SG Account: Displays the RBI Drawing Account mapped against

	<p>the SLS</p> <ol style="list-style-type: none"> Sharing Pattern: Displays the sharing ratio between the Centre & State Government for the SLS Is Top-up applicable: Indicate whether a scheme has a top-up where an additional fund is released by the State Government in the form of a "Top-up"
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Controller	Centrally Sponsored Scheme (CSS)	CG Account	State Name	State Linked Scheme (SLS)	SG Account	Sharing Pattern		Is Top-Up applicable (Yes / No)
						Centre	State	
Note : In case Central user select State which has no linkage with any SLS then message "No scheme is linked with the State, hence no records available"								

SPARSH 02 – State-wise Budget Allocation for CSS

Purpose	To view the budget allocated by the Ministry/Department to States for Centrally Sponsored Schemes for a given financial year.
Intended Audience	Program Division of Central Ministry/Department; Principal Accounts Office; Pay & Accounts Office; State Scheme Manager
Filters	<ol style="list-style-type: none"> Financial Year: The FY for which the report is to be viewed Controller: Ministry/Department under which the scheme is mapped Grant: To filter the CSS based on the grant to which it is mapped Scheme (CSS): Centrally Sponsored Scheme for which data is to be viewed Head of Account: To view the budget allocated under a specific or all heads of account mapped to the CSS State: To view the budget allocated to a specific State Period: To view the data for a specific date range or a specific month(s) From Date & To Date: To view data for a specific period Figures In: To view data in actual, thousands, lakhs or crores

SPARSH-02 : State-wise Budget Allocation for CSS Hide Filter

Financial Year: 2024-2025

Controller: [017] - HEALTH and FAMILY WELFARE

Scheme (CSS): PRADHAN MANTRI AYUSHMAN BHARAT HEALTH INFRASTRUCTURE MISSI

State: -ALL-

Period: ☒ DateRange ☐ Month

From Date: 01/04/2024

To Date: 22/06/2024

Grant: [046] - Department of Health and Family Welfare

Head Of Account: -ALL-

Figures In: ☒ Actuals ☐ Thousands ☐ Lakhs ☐ Crores

[View Report](#)

Report Description

1. Scheme CSS: Displays the Centrally Sponsored Schemes mapped to the selected Controller. If "All" is selected, all CSS mapped to the Controller will be listed
2. Allocated Budget: Displays the budget allocated against the Centrally Sponsored Scheme as per DDG
3. Scheme SLS: Displays the SLS linked to the CSS. If "All" is selected for the State filter, all State-linked schemes mapped to the CSS will be listed
4. SLS Budget: Displays the budget that has been allocated by the Ministry/ Department to a specific SLS under CSS

S. No.	Scheme (CSS)	Allocated Budget	S.No.	Scheme (SLS)	SLS Budget
1	PRADHAN MANTRI AYUSHMAN BHARAT HEALTH INFRASTRUCTURE MISSION (PM-ABHIM) [3991]	3,200,700,000.00		Total Budget (SLS) :	3,200,700,000.00
			1	KA PRADHAN MANTRI AYUSHMAN BHARAT HEALTH INFRASTRUCTURE MISSION (PM-ABHIM) - KARNATAKA [KA275]	3,200,700,000.00

Description for SLS Budget hyperlink

Purpose: The head-wise budget allocation can be viewed by clicking the hyperlink

Details

SLS Budget

3,200,700,000.00

1. Scheme SLS: Displays the SLS linked to the CSS.
2. Function Head: Displays the head of account(s) mapped to the CSS
3. Object Code: Displays the object head
4. Status: Displays the approval status of the allocated budget

S.No.	Scheme (SLS)	FuncHead	Object Code	Status	SLS Budget
Total Budget (SLS) :					3,200,700,000.00
1	KA PRADHAN MANTRI AYUSHMAN BHARAT HEALTH INFRASTRUCTURE MISSION (PM-ABHIM) - KARNATAKA [KA275]	3601061019401	31	ApprovedByPDChecker	532,700,000.00
		3601061023701	31	ApprovedByPDChecker	1,896,600,000.00
		3601067897501	31	ApprovedByPDChecker	548,800,000.00
		3601067967901	31	ApprovedByPDChecker	222,600,000.00

SPARSH 03 – Mother Sanction vs Central Share Release

Purpose	To monitor the total Central share released to the State Government against the claim file sent by the States
Intended Audience	Program Division of Central Ministry/Department; Principal Accounts Office; Pay & Accounts Office; State Scheme Manager
Filters	<ol style="list-style-type: none"> 1. Financial Year: The FY for which the report is to be viewed 2. Controller: Ministry/Department under which the scheme is mapped 3. Grant: To filter the CSS based on the grant to which it is mapped 4. PAO: To select Pay & Accounts Office handling the Centrally Sponsored Scheme 5. DDO: To select Drawing & Disbursing Officer mapped to the Centrally Sponsored Scheme 6. Scheme (CSS): Centrally Sponsored Scheme for which data is to be viewed 7. State: To view the budget allocated to a specific State 8. Scheme (SLS): State Linked Scheme for which data is to be viewed 9. Period: To view the data for a specific date range or a specific month(s) 10. From Date & To Date: To view data for a specific period 11. Figures In: To view data in actual, thousands, lakhs or crores

SPARSH 03: Mother Sanction vs Central Share Release Hide Filter

Financial Year:	2024-2025	Grant:	-ALL-
Controller:	-ALL-	DOO:	-ALL-
PAO:	-ALL-	State:	-ALL-
Scheme (CSS):	-ALL-		
Scheme (SLS):	-ALL-		

Period: ☒ DateRange ☐ Month

From Date: 01/04/2024 To Date: 01/07/2024

Figures In: ☒ Actuals ☐ Thousands ☐ Lakhs ☐ Crores

[View Report](#)

Report Description

1. **Scheme CSS:** Displays the Centrally Sponsored Schemes mapped to the selected Controller. If "All" is selected, all CSS mapped to the Controller will be listed
2. **State:** Displays the States for which the mother sanction has been issued by the Central Ministry/ Department. If "All" is selected, all States for which the mother sanction has been issued will be listed
3. **Scheme SLS:** Displays the SLS linked to the CSS. If "All" is selected for the State filter, all State-linked schemes mapped to the CSS will be listed
4. **Number of Mother Sanctions Created:** Displays the total count of the mother sanctions that have been issued for a given State. If "All" is selected, data for all States will be listed
5. **Mother Sanction Progressive Amount:** Displays the progressive total of all the mother sanctions that have been issued for a State for a CSS
6. **Total Files Accepted on PFMS:** Displays the total count of the files that have passed the PFMS validation check and are available for the creation of sanction at the PD Maker's login.
7. **Total Daily Sanctions Created:** Displays the total number of daily sanctions that have been created by PD Maker against the payment files pushed by the States for disbursing the designated Central Share.
8. **Total Central Share Released:** Displays the total central share that has been released against the daily sanctions
9. **Total DNs received:** Displays the count of DNs that have been received against the daily sanctions processed by PAO
10. **Balance Amount of Mother Sanction:** Displays the cumulative balance of the mother sanctions issued

Sr. No.	CSS	State	SLS	Number of Mother Sanctions Created	Mother Sanction Progressive amount	Total Files Accepted on PFMS	Total Daily Sanctions Created	Total Central Share Released	Total DNs received	Balance Amount of Mother Sanction
1	3991 - PRADHAN MANTRI AYUSHMAN BHARAT HEALTH INFRASTRUCTURE MISSION (PM-ABHIM)	29 - KARNATAKA	KA275 - KA PRADHAN MANTRI AYUSHMAN BHARAT HEALTH INFRASTRUCTURE MISSION (PM-ABHIM) - KARNATAKA	1	800,200,000.00	15	15	77,288,358.00	13	722,911,642.00

Description for Number of Mother Sanction Created

Number of Mother Sanctions Created
1

Purpose: The details of all mother sanctions issued for a State for a given CSS can be viewed by clicking the hyperlink

Details

1. **Mother Sanction Number:** Displays the Mother Sanction Number allocated by the Central Ministry/ Department.
2. **Mother Sanction Date:** Displays the date on which the Mother Sanction was issued
3. **Mother Sanction Amount:** Displays the Amount of the Mother Sanction issued for a given State
4. **Mother Sanction Balance:** Displays the balance left in a given Mother Sanction

Sr. No.	Mother Sanction Number	Mother Sanction Date	Mother Sanction Amount	Mother Sanction Balance
Total :			800,200,000.00	741,798,099.00
1	C-563	5/24/2024 12:00:00 AM	800,200,000.00	741,798,099.00

Description for Total Files Accepted on PFMS

Total Files Accepted on PFMS
15

Purpose: The details of all files received from State IFMS which have passed the PFMS validation check and have been accepted for sanction creation

Details

1. **File Name:** Displays the payment file name
2. **File Receipt Date:** Displays the date on which the payment file was accepted on PFMS
3. **Sanction Status:** Displays the current status of the payment file

4. Centre Share Amount: Displays the Centre share disbursed against payment file pushed by the States
5. State Share Amount: Displays the State share based on the sharing pattern of the SLS
6. Gross Amount: Displays the gross amount for a given payment file which includes the total of Centre and State share
7. Net Amount: Displays the total of the net amount which is to be credited to the end beneficiaries. Excludes the deductions
8. No of Credits: Displays the total beneficiaries which have been included in the file

S. No.	File Name	File Received Date	Sanction Status (For State Payment File)	Center Share Amount	State Share Amount	Gross Amount	Net Amount	No. of Credits
Total :				77,288,358.00	51,525,571.00	128,813,929.00	122,143,290.00	2347
1	EPV80110001515101278202406130267	6/13/2024 2:46:00 PM	Closed	24,749,422.00	16,499,615.00	41,249,037.00	38,909,420.00	841
2	EPV80110001515101278202406130271	6/13/2024 2:51:00 PM	Closed	15,944,929.00	10,629,952.00	26,574,881.00	25,858,997.00	192

Description for Total Daily Sanctions Created

Total Daily Sanctions Created
15

Purpose: The details of all daily sanctions that have been processed through PD, PrAO, and PAO

Details

1. Daily Sanction Number: Displays the Daily Sanction Number allocated by the Central Ministry/ Department.
5. Sanction Date: Displays the date on which the Daily Sanction was issued
2. Function Head: Displays the Head of Account against which the expenditure has been booked
3. Sanction Status: Displays the current status of the payment file
6. Sanction Amount: Displays the Amount of the Daily Sanction generated by PD

S. No.	Daily Sanction Number	Sanction Date	Function Head	Sanction Status	Sanction Amount
1	G.27018/09/2024-25/NHM-Finance/FTS-8278148	01-Jul-2024	3601061023701	Approved	1,602,864.00
2	G.27018/09/2024-25/NHM-Finance/FTS-8278148	01-Jul-2024	3601061023701	Approved	187,662.00

SPARSH 04 – Age-wise Analysis of Payment Files

Purpose	To monitor the time taken in processing payment files received from the States
Intended Audience	Program Division of Central Ministry/Department; Principal Accounts Office; Pay & Accounts Office; State Scheme Manager
Filters	<ol style="list-style-type: none"> 1. Financial Year: The FY for which the report is to be viewed 2. Controller: Ministry/Department under which the scheme is mapped 3. Scheme (CSS): Centrally Sponsored Scheme for which data is to be viewed 4. State: To view the budget allocated to a specific State 5. Scheme (SLS): State Linked Scheme for which data is to be viewed 6. Period: To view the data for a specific date range or a specific month(s) 7. From Date & To Date: To view data for a specific period

SPARSH 04: Age-wise Analysis of Payment Files Hide Filter

Financial Year:

Controller:

State:

Period: ☒ DateRange ☐ Month

From Date:

To Date:

Report Description	<ol style="list-style-type: none"> 1. Scheme CSS: Displays the Centrally Sponsored Schemes mapped to the selected Controller. If "All" is selected, all CSS mapped to the Controller will be listed 2. State: Displays the States for which the mother sanction has been issued by the Central Ministry/ Department. If "All" is selected, all States for which the mother sanction has been issued will be listed 3. Scheme SLS: Displays the SLS linked to the CSS. If "All" is
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selected for the State filter, all State-linked schemes mapped to the CSS will be listed

4. **Total Files Received:** Displays the total count of the files that were pushed to PFMS from State IFMS.
5. **Total Files Not Accepted:** Displays the total count of the files that did not pass the PFMS validation check.
6. **Total Files Accepted:** Displays the total count of the files that have passed the PFMS validation check and are available for the creation of sanction at the PD Maker's login.
7. **Sanction not Created:** Displays the total number of files for which sanction is yet to be created by PD.
8. **Number of Files Processed in Time:** Displays the total count of the files that have been processed within the stipulated timeline
9. **Number of Files Processed on/after T+1:** Displays the total count of the files that have been processed after breaching the stipulated timeline

CSS	State	SLS	Total Files received	Total Files Not Accepted	Total Files Accepted	Sanction Not Created	Number of Files Processed in Time (T)	Number of Files Processed on/after (T+1)		
								1-2 days	3-5 days	> 5 days
3991 - PRADHAN MANTRI AYUSHMAN BHARAT HEALTH INFRASTRUCTURE MISSION (PM-ABHIM)	KARNATAKA	KA275 - KA PRADHAN MANTRI AYUSHMAN BHARAT HEALTH INFRASTRUCTURE MISSION (PM-ABHIM) - KARNATAKA	15	0	15	0	9	6	0	0

Description for Number of Files Processed in Time

Number of Files Processed in Time (T)
9

Purpose: To monitor the timeline for processing each payment file (within stipulated timeline) by each user role

Details

1. **File Number:** Displays the payment file name
2. **Amount:** Displays the gross amount for a given payment file which includes the total of Centre and State share
3. **Date of receipt:** Displays the date on which the payment file was accepted on PFMS
4. **Current Status:** Displays the current status of the payment file
5. **User Role-wise Delay Mapper (PD Maker; PD Checker; PrAO, PAO-DH; PAO-AAO; PAO:** Displays the time taken to

process a payment file by a user role

File Number	Amount	Date of receipt	Current Status	PD Maker			PD Checker			PrAO			PAO			RBI (CG to SG)			RBI SG to Beneficiary
				Date of receipt	Processed on	Delay in Days	Date of receipt	Processed on	Delay in Days	Date of receipt	Processed on	Delay in Days	Date of receipt	Processed on	Delay in Days	Date of Debit of CG	DN Consumption Date	Delay in Days	
EPV80110001515101278202406130267	41,249,037.00	13-Jun-2024	Closed	13-Jun-2024 03:33	13-Jun-2024 03:34	0	13-Jun-2024 03:33	13-Jun-2024 07:49	0	13-Jun-2024 07:49	14-Jun-2024 04:53	0	14-Jun-2024 04:53	14-Jun-2024 06:25	0	14-Jun-2024 06:32	14-Jun-2024 11:11	0	14-Jun-2024 12:00
EPV80110001515101278202406130271	26,574,881.00	13-Jun-2024	Closed	13-Jun-2024 03:28	13-Jun-2024 03:35	0	13-Jun-2024 03:28	13-Jun-2024 07:48	0	13-Jun-2024 07:48	14-Jun-2024 04:52	0	14-Jun-2024 04:52	14-Jun-2024 06:25	0	14-Jun-2024 06:32	14-Jun-2024 11:11	0	14-Jun-2024 12:00

Description for Number of Files Processed on/after T+1

Number of Files Processed on/after (T+1)		
1-2 days	3-5 days	> 5 days
8	0	0

Purpose: To monitor the timeline for processing each payment file (breached the stipulated timeline) by each user role

Details

1. **File Number:** Displays the payment file name
2. **Amount:** Displays the gross amount for a given payment file which includes the total of Centre and State share
3. **Date of receipt:** Displays the date on which the payment file was accepted on PFMS
4. **Current Status:** Displays the current status of the payment file
5. **User Role-wise Delay Mapper (PD Maker; PD Checker; PrAO, PAO-DH; PAO-AAO; PAO:** Displays the time taken to process a payment file by a user role

File Number	Amount	Date of receipt	Current Status	PD Maker			PD Checker			PrAO			PAO			RBI (CG to SG)			RBI SG to Beneficiary
				Date of receipt	Processed on	Delay in Days	Date of receipt	Processed on	Delay in Days	Date of receipt	Processed on	Delay in Days	Date of receipt	Processed on	Delay in Days	Date of Debit of CG	DN Consumption Date	Delay in Days	
EPV80110001515101278202406140268	3,292,545.00	18-Jun-2024	Closed	18-Jun-2024 11:54	18-Jun-2024 11:57	0	18-Jun-2024 11:54	18-Jun-2024 12:35	0	18-Jun-2024 12:35	18-Jun-2024 01:12	0	18-Jun-2024 01:12	20-Jun-2024 05:27	2	20-Jun-2024 05:27	20-Jun-2024 05:35	0	20-Jun-2024 12:00
EPV80110001515101278202406150308	1,403,346.00	18-Jun-2024	Closed	18-Jun-2024 11:45	18-Jun-2024 11:58	0	18-Jun-2024 11:45	18-Jun-2024 12:34	0	18-Jun-2024 12:34	18-Jun-2024 01:11	0	18-Jun-2024 01:11	20-Jun-2024 05:27	2	20-Jun-2024 05:27	20-Jun-2024 05:35	0	20-Jun-2024 12:00

SPARSH 05 – State Payment File Summary Report

Purpose	To view the details of the payment files pushed by the States on PFMS
Intended Audience	Program Division of Central Ministry/Department;

	Principal Accounts Office; Pay & Accounts Office; State Scheme Manager
Filters	<ol style="list-style-type: none"> 1. Financial Year: The FY for which the report is to be viewed 2. Controller: Ministry/Department under which the scheme is mapped 3. Grant: To filter the CSS based on the grant to which it is mapped 4. PAO: To select the Pay & Accounts Office handling the Centrally Sponsored Scheme 5. DDO: To select Drawing & Disbursing Officer mapped to the Centrally Sponsored Scheme 6. Scheme (CSS): Centrally Sponsored Scheme for which data is to be viewed 7. State: To view the budget allocated to a specific State 8. Scheme (SLS): State Linked Scheme for which data is to be viewed 9. Period: To view the data for a specific date range or a specific month(s) 10. From Date & To Date: To view data for a specific period 11. Figures In To view data in actual, thousands, lakhs, or crores

SPARSH 03: Mother Sanction vs Central Share Release Hide Filter

Financial Year:	2024-2025	▼	Grant:	-ALL-	▼
Controller:	-ALL-	▼	DDO:	-ALL-	▼
PAO:	-ALL-	▼	State:	-ALL-	▼
Scheme (CSS):	-ALL-	▼			
Scheme (SLS):	-ALL-	▼			
Period:	<input checked="" type="radio"/> DateRange <input type="radio"/> Month				
From Date:	01/04/2024		To Date:	01/07/2024	
Figures In:	<input checked="" type="radio"/> Actuals <input type="radio"/> Thousands <input type="radio"/> Lakhs <input type="radio"/> Crores				
<input type="button" value="View Report"/>					

Report Description	<ol style="list-style-type: none"> 1. State: Displays the States from which payment files have been received on PFMS. If "All" is selected for the State filter, data for all States will be listed. 2. Scheme SLS: Displays the SLS(s) for which
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payment files have been received. If "All" is selected, data for all SLS(s) will be listed.

3. Number of Files Received: Displays the total count of the SLS-wise payment files received on PFMS
4. Number of Files Accepted: Displays the total count of the SLS-wise payment files that have passed the validation check on PFMS
5. Number of Files Rejected: Displays the total count of the SLS-wise payment files that have failed the validation check on PFMS

S. No	State	Scheme (SLS)	No. of files Received	No. of files Accepted	No. of files Rejected
1	KARNATAKA	KA275 - KA PRADHAN MANTRI AYUSHMAN BHARAT HEALTH INFRASTRUCTURE MISSION (PM-ABHIM) - KARNATAKA	20	<u>20</u>	0
SPARSH 05 : State/SLS Wise E-Payment File Summary			Page No:1 / 1		10/07/24 08:57

Description for Number of Files Accepted

No. of files Accepted
<u>20</u>

Purpose: To view details of the payment files that have passed the validation check on PFMS

Details

1. File Name: Displays the file name of the payment file pushed by State IFMS
2. File Received Date: Displays the date on which the file was received on PFMS
3. Sanction Status: Displays the current status of action taken on the payment file received from the State
4. Central Share Amount: Displays the central share based on the ratio mapping captured for the SLS on PFMS
5. State Share Amount: Displays the state share based on the ratio mapping captured for the SLS on PFMS
6. Gross Amount: Displays the gross amount inclusive of both center and state share

		<p>7. Net Amount: Displays the balance amount of gross minus deductions</p> <p>8. Number of Credits: Displays the total number of beneficiaries included in the payment file</p>						
S. No.	File Name	File Received Date	Sanction Status (For State Payment File)	Central Share Amount	State Share Amount	Gross Amount	Net Amount	No. of Credits
1	EPV80102001585401099202406156396	15-06-2024	Closed	583,534.00	64,837.00	648,371.00	595,518.00	2
2	EPV80102001585401099202406156397	15-06-2024	Closed	2,086,004.00	231,778.00	2,317,782.00	2,127,806.00	2
3	EPV80102001585401099202406156398	15-06-2024	Closed	1,494,626.00	166,070.00	1,660,696.00	1,523,792.00	2
4	EPV80102001585401099202406196647	19-06-2024	Closed	1,062,100.00	118,011.00	1,180,111.00	1,180,111.00	1
5	EPV80102001585401099202406196654	19-06-2024	Closed	17,317.00	1,924.00	19,241.00	18,857.00	1
6	EPV80102001585401099202406217362	21-06-2024	Closed	4,326,871.00	480,763.00	4,807,634.00	4,141,455.00	2

SPARSH 06 – Component-wise Expenditure Report

Purpose	To monitor the component-wise release of central share under SNA SPARSH. The components include – SC, ST & General
Intended Audience	Program Division of Central Ministry/Department; Principal Accounts Office; Pay & Accounts Office; State Scheme Manager
Filters	<ol style="list-style-type: none"> 1. Financial Year: The FY for which the report is to be viewed 2. Controller: Ministry/Department under which the scheme is mapped 3. Grant: To filter the CSS based on the grant to which it is mapped 4. PAO: To select Pay & Accounts Office handling the Centrally Sponsored Scheme 5. DDO: To select Drawing & Disbursing Officer mapped to the Centrally Sponsored Scheme 6. Scheme (CSS): Centrally Sponsored Scheme for which data is to be viewed 7. State: To select the State for which the component-wise expenditure is to be chosen 8. Period: To view the data for a specific date range or a specific month(s) 9. From Date & To Date: To view data for a specific period 10. Figures In: To view data in actual, thousands, lakhs or crores

SPARSH 06: Component-wise Expenditure Report Hide Filter

Financial Year:	2024-2025	Grant:	-ALL-
Controller:	-ALL-	DDO:	-ALL-
PAO:	-ALL-	State:	-ALL-
Scheme (CSS):	-ALL-		

Period: ☒ DateRange ☐ Month

From Date: 01/04/2024 To Date: 02/07/2024

Figures In: ☒ Actuals ☐ Thousands ☐ Lakhs ☐ Crores

[View Report](#)

Report Description

1. Mother Sanction Number: Displays the Mother Sanction Number allocated by the Central Ministry/ Department.
2. Mother Sanction Date: Displays the date on which the Mother Sanction was issued
3. Mother Sanction Amount: Displays the Amount of the Mother Sanction issued for a given State
4. Mother Sanction Balance: Displays the balance left in a given Mother Sanction
4. Daily Sanction Number: Displays the Daily Sanction Number allocated by the Central Ministry/ Department.
9. Daily Sanction Date: Displays the date on which the Daily Sanction was issued
5. CSS: Displays the Centrally Sponsored Schemes mapped to the selected Controller. If "All" is selected, all CSS mapped to the Controller will be listed
6. SLS: Displays the SLS linked to the CSS. If "All" is selected for the State filter, all State-linked schemes mapped to the CSS will be listed
10. Daily Sanction Amount: Displays the Amount of the Daily Sanction generated by PD
7. Expenditure for SC Component: Displays the total central share that was released under the SC component only in a given daily sanction. The data is further split as:
 - a) Total Central Share Released: Total central share released under SC Component
 - b) Other/ Capital/Salary: Bifurcation of central share under object head 31, 35 and 36 in a given daily sanction under SC component
8. Expenditure for ST Component: Displays the total central share that was released under the ST component only in a given daily sanction. The data is further split as:
 - a) Total Central Share Released: Total central share released under ST Component

	<p>b) Other/ Capital/Salary: Bifurcation of central share under object head 31, 35, and 36 in a given daily sanction under ST component</p> <p>9. Expenditure for General Component: Displays the total central share that was released under the General component only in a given daily sanction. The data is further split as:</p> <p>a) Total Central Share Released: Total central share released under General Component</p> <p>b) Other/ Capital/Salary: Bifurcation of central share under object head 31, 35, and 36 in a given daily sanction under General component</p>
--	---

Mother Sanction Number	Mother Sanction Date	Mother Sanction Amount	Daily Sanction Number	Daily Sanction Date	CSS	SLS	Daily Sanction Amount	Expenditure for SC Component				Expenditure for ST Component				Expenditure for General Component			
								Total Central Share Released	Other	Capital	Salary	Total Central Share Released	Other	Capital	Salary	Total Central Share Released	Other	Capital	Salary
C-863	24-May-2024	800,200,000.00	G 27018/09/2024-25/NHHA-Finance/PTI/3278148	13-Jun-2024	[3991] - PRAJHAN MAINTN AYUSHMAN BHARAT HEALTH INFRASTRUCTURE MISSION (PRA-ADMIN) [3991]	[3991] - PRAJHAN MAINTN AYUSHMAN BHARAT HEALTH INFRASTRUCTURE MISSION (PRA-ADMIN) [3991]	24,749,422.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	41,248,037.00	0.00	41,248,037.00	0.00

SPARSH 07 – Scheme Component-wise Expenditure Report

Purpose	To monitor the scheme component-wise release of central share under SNA SPARSH. It includes the details of the first level and the last level component
Intended Audience	Program Division of Central Ministry/Department; Principal Accounts Office; Pay & Accounts Office; State Scheme Manager
Filters	<ol style="list-style-type: none"> 1. Financial Year: The FY for which the report is to be viewed 2. Controller: Ministry/Department under which the scheme is mapped 3. Grant: To filter the CSS based on the grant to which it is mapped 4. PAO: To select Pay & Accounts Office handling the Centrally Sponsored Scheme 5. DDO: To select Drawing & Disbursing Officer mapped to the Centrally Sponsored Scheme 6. Scheme (CSS): Centrally Sponsored Scheme for which data is to be viewed 7. State: To view the budget allocated to a specific State

8. Scheme (SLS): State Linked Scheme for which data is to be viewed
 9. Period: To view the data for a specific date range or a specific month(s)
 10. From Date & To Date: To view data for a specific period
- Figures In: To view data in actual, thousands, lakhs or crores

SPARSH 07: Detailed Scheme Component-wise Expenditure Hide Filter

Financial Year:	2024-2025		Grant:	-ALL-	
Controller:	-ALL-		DDO:	-ALL-	
PAO:	-ALL-		State:	-ALL-	
Scheme (CSS):	-ALL-				

Period: ☒ DateRange ☐ Month

From Date: 01/04/2024 To Date: 02/07/2024

Figures In: ☒ Actuals ☐ Thousands ☐ Lakhs ☐ Crores

View Report

Report Description

1. Controller: Displays the Controller under which the CSS is mapped. If "All" is selected, the data for all Controllers will be listed
2. Scheme CSS: Displays the Centrally Sponsored Schemes mapped to the selected Controller. If "All" is selected, all CSS mapped to the Controller will be listed
3. Scheme SLS: Displays the SLS linked to the CSS. If "All" is selected for the State filter, all State-linked schemes mapped to the CSS will be listed
4. State: Displays the States in which the budget has been allocated under given CSS and SLS. If "All" is selected, all States for which budget has been issued will be listed.
5. Component Level (First): Displays the description of the First Level Component mapped under the scheme by PD
6. Component Level (Last): Displays the description of the child-most component mapped under the scheme by PD
7. Expenditure Amount: The total expenditure made under each child-most component mapped under a given CSS

SECTION D

Annexure 1

F. No. 1(27)/PFMS/2020
Government of India
Ministry of Finance
Department of Expenditure
PFMS Division

North Block
New Delhi, 7th August, 2023

OFFICE MEMORANDUM

Subject: "Just-in-Time" release of Centrally Sponsored Schemes (CSS) funds through SNA SPARSH model – clarifications reg.

The undersigned is directed to refer to this Department's OM No. 1(27)/PFMS/2020 dated 13th July, 2023 and dated 18th July, 2023 on the abovementioned subject. In this regard a meeting was held with the officers of the Department of Higher Education and the Department of Drinking Water and Sanitation on 27th July, 2023 followed by consultations with the officers of the aforesaid Departments and the Finance, Higher Education, and Rural Development Departments of the State Governments of Rajasthan, Odisha, Telangana, Karnataka, and Jharkhand on 31st July, 2023 in which certain clarifications were sought on a few provisions of the guidelines.

2. The matter has been examined in this Department and following clarifications are conveyed in regard to DoE's guidelines dated 13th July, 2023 –

- i. In line with the existing system, it will be the responsibility of the scheme Implementing Agencies of the State Government that the payment files are sent to Ministries/Departments after thorough checking of bills/claims/invoices/supporting documents and that the payment is proposed to be released to correct vendor/beneficiary as per extant scheme guidelines and Government of India's instructions. State Governments shall continue to enforce necessary checks as are applied in case of payments from treasuries. The responsibility of veracity of bills/claims/invoices/supporting documents shall rest with the Implementing Agencies of State Government concerned.
- ii. In the SNA SPARSH model, in addition to creating a mother sanction for each State and CSS, the Ministries/Departments are required to generate daily sanction equivalent to the Central share specified in the payment file received from the State Government/treasury. To clarify the technical steps involved in issue of the mother sanction and the daily sanction, O/o CGA will issue a User Guide and Standard Operating Procedure (SoP) for Ministries/Departments.
- iii. For issuance of Mother sanction, as prescribed under para 3(vii) of DoE's guidelines dated 13th July, 2023, Ministries/Departments shall exercise all necessary checks prescribed in General Financial Rules (GFR), extant scheme guidelines, and DoE's instructions etc. as is being followed presently for release of CSS funds to States in installments.
- iv. The Ministries/Departments, while issuing daily sanction for a State Linked Scheme (SLS), on the basis of payment files from States, should ensure that fund sharing pattern mentioned in the master database on SNA SPARSH portal for the SLS is as per scheme guidelines; the

Page 1 of 2

State Government has separately entered the 'top up' amount, if applicable; and the amount sanctioned is within the limit prescribed by the original/replenished Mother Sanction.

- v. The payment file will contain a summary information for the SCP, TSP, and 'Others' along with the classification of Capital (GIA – Capital), and Revenue (GIA-General and GIA-Salary) which will be prominently displayed to the Program Divisions in the SPARSH module. The Ministries/Departments will select applicable Central Government Budgetary Heads of accounts for daily sanction generation accordingly.
 - vi. In case the Ministries/Departments finds that a particular payment file is not as per the checks stipulated under para (iii), (iv), and (v) above, the same would be returned to the State Government.
 - vii. Once a scheme is on-boarded onto the SNA SPARSH platform, the funds available in the bank account of SNA concerned shall not be utilized for incurring expenditure under the scheme. To ensure uninterrupted flow of funds, Ministry/Department will issue a Mother sanction immediately after on boarding of the scheme in the new system.
 - viii. Ministries/Departments can issue Mother sanction of an amount upto 50% of the amount earmarked for the State for the CSS for the financial year in one go. The amount in the Mother sanction may be replenished subsequently as per requirement and utilization of funds.
 - ix. The issue of mother sanction should not be linked to the funds available in the bank account of SNA.
 - x. Instructions regarding return of funds available in the SNA account to the respective Consolidated Funds will be issued separately.
3. This issues with the approval of Finance Secretary & Secretary (Expenditure).

Prateek K Singh
7/8/25

(Prateek Kumar Singh)

Director (PFC-I)

011-23094961

E-mail: prateeks.98@gov.in

To,

1. Secretary, Department of Higher Education.
2. Secretary, Department of Drinking Water and Sanitation.
3. JS& FA, Department of Higher Education.
4. JS& FA, Department of Drinking Water and Sanitation.
5. Pr. CCA, Department of Higher Education
6. Pr. CCA, Department of Drinking Water and Sanitation

Copy to:

1. Addl CGA, PFMS, O/o CGA

Annexure 2

F, No. 1(27)/PFMS/2020
Government of India
Ministry of Finance
Department of Expenditure
PFMS Division

North Block
New Delhi, 04th October, 2024

Subject: "Just-in-Time" release of Centrally Sponsored Schemes (CSS) funds through e-kuber platform of Reserve Bank of India (RBI) – notification of States and Schemes to be covered under the SNA SPARSH model.

The undersigned is directed to refer to this Department's OM of even number dated 21st May, 2024 on the above-mentioned subject vide which list of 27 schemes to be implemented through SNA SPARSH model in 20 States was circulated.

2. Based on the requests received from various Ministries/Departments and State Governments, the aforesaid list has been revised. The revised list of **28 schemes** to be implemented through SNA SPARSH model in **21 States** is enclosed as Annexure – I.

3. This issues with the approval of competent authority.

Encl: Annexure I, II, III & IV

Prateek K Singh
4/10/24
(Prateek Kumar Singh)
Director (PFC-I)
011-23094961
E-mail: prateeks.98@gov.in

To

1. Secretaries to Ministries/Departments in Government of India [as per Annexure II]
2. Financial Advisers to Ministries/Departments in Government of India [as per Annexure III]
3. Pr. CCAs to Ministries/Departments in Government of India [as per Annexure IV]

Copy to:

1. Addl CGA, PFMS, O/o CGA

Annexure I

Revised list of 28 Centrally Sponsored Schemes to be Implemented in 21 States under SNA SPARSH model			
Sl. No.	Ministry/Department	Name of the Scheme	States
1	Department of Higher Education	Rashtriya Uchhtar Shiksha Abhiyan (RUSA)	1. Rajasthan 2. Karnataka 3. Odisha 4. Telangana 5. Jharkhand 6. Chhattisgarh 7. Gujarat 8. Andhra Pradesh 9. Bihar 10. Assam 11. Madhya Pradesh 12. Maharashtra 13. West Bengal 14. Punjab 15. Tamil Nadu 16. Uttar Pradesh 17. Himachal Pradesh 18. Haryana 19. Uttarakhand 20. Kerala 21. Goa
2	Department of Drinking Water and Sanitation	Swachh Bharat Abhiyan (Gramin)	
3		Jal Jeevan Mission (JJM)/National Rural Drinking Water Mission	
4	Department of Fisheries	Pradhan Mantri Matsya Sampada Yojana (PMMSY)	
5	Ministry of Environment Forest and Climate Change	Conservation of Natural Resources and Ecosystem	
6	Department of Agriculture & Farmers Welfare	Rashtriya Krishi Vikas Yojna	
7		Krishionnati Yojana	
9	Department of Animal Husbandry and Dairying	Development Programmes	
		Livestock Health and Disease Control Programme (LHDCP)*	
10	Department of Food and Public Distribution	Assistance to States Agencies for Intra-State Movement of Foodgrains and FPS Dealers Margin under NFSA	
11	Ministry of Food Processing Industries	Prime Minister Formalisation of Micro Food Processing Enterprises Scheme (PM FME)	
12	Department of Health and Family Welfare	Pradhan Mantri Ayushman Bharat Health Infrastructure Mission (PM ABHIM)	
13		Flexible Pool for RCH & Health System Strengthening, National Health Program and National urban Health Mission	
14		Human Resources for Health and Medical Education	
15	Ministry of Housing and Urban Affairs	AMRUT (Atal Mission for Rejuvenation and Urban Transformation)	
16		Swachh Bharat Mission (SBM) - Urban	
17		Pradhan Mantri Awas Yojna (PMAY)	
18	Ministry of Law and Justice	Infrastructure Facilities for Judiciary	
19	Department of Rural Development	National Livelihood Mission - Aajeevika	
20		Mahatma Gandhi National Rural Employment Guarantee Program (Material & Admin Component)	
21		Pradhan Mantri Gram Sadak Yojna	
22		Pradhan Mantri Awas Yojna (PMAY) - Rural	
23	Department of School Education and Literacy	Pradhan Mantri Poshan Shakti Nirman (PM POSHAN)	
24	Department of Water Resources, River Development and Ganga Rejuvenation	Pradhan Mantri Krishi Sinchai Yojna	
25		Interlinking of Rivers	
26	Ministry of Home Affairs (Police)	Modernisation of Police Forces	
27	Ministry of Women and Child Development	Mission Shakti (Mission for Protection and Empowerment for Women)	
28	Department of Land Resources	Pradhan Mantri Krishi Sinchai Yojna	

*The Scheme is currently listed as a Central Sector Scheme in the Budget documents. The scheme should be shifted to Centrally Sponsored Schemes category as recommended by EFC in its meeting held on 12.08.2024.

ANNEXURE 3- Format for Mother Sanction

History CSS Just-In-Time Mother Sanction									
Scheme : 9170 - RASHTRIYA UCHHATAR SIKSHA ABHIYAN State : RAJASTHAN IFD No. : IFD NO20/07/2023(01)RJ IFD/HOD File Date (dd/mm/yyyy) : 01/04/2023 Total IFD Amount : 70000000.00 Total Carry Forward Amount : 0.00 Total Balance Amount : 54750362.00 Carry Forward From Ifd :									
S.No.	IFD No.	IFD Date	IFD Amount	Balance IFD Amount	Carry Forward Amount	Created By	Created Date	Modified By	Modified Date
1	IFD NO20/07/2023(01)RJ	01/04/2023	70000000.00	54750362.00	0.00	bhagi	20/07/2023	bhagi	04/08/2023
2	IFD NO20/07/2023(01)RJ	01/04/2023	70000000.00	54750362.00	0.00	bhagi	20/07/2023	bhagi	04/08/2023
3	IFD NO20/07/2023(01)RJ	01/04/2023	70000000.00	54757562.00	0.00	bhagi	20/07/2023	bhagi	31/07/2023
4	IFD NO20/07/2023(01)RJ	01/04/2023	70000000.00	54763562.00	0.00	bhagi	20/07/2023	bhagi	27/07/2023
5	IFD NO20/07/2023(01)RJ	01/04/2023	70000000.00	54763562.00	0.00	bhagi	20/07/2023	bhagi	27/07/2023
6	IFD NO20/07/2023(01)RJ	01/04/2023	70000000.00	63585723.00	0.00	bhagi	20/07/2023	bhagi	26/07/2023
7	IFD NO20/07/2023(01)RJ	01/04/2023	70000000.00	63585723.00	0.00	bhagi	20/07/2023	bhagi	26/07/2023
8	IFD NO20/07/2023(01)RJ	01/04/2023	70000000.00	63585723.00	0.00	bhagi	20/07/2023	bhagi	26/07/2023
9	IFD NO20/07/2023(01)RJ	01/04/2023	70000000.00	63585981.00	0.00	bhagi	20/07/2023	bhagi	26/07/2023
10	IFD NO20/07/2023(01)RJ	01/04/2023	70000000.00	63586497.00	0.00	bhagi	20/07/2023	pracheyps	24/07/2023
11	IFD NO20/07/2023(01)RJ	01/04/2023	70000000.00	63586497.00	0.00	bhagi	20/07/2023	pracheyps	24/07/2023
12	IFD NO20/07/2023(01)RJ	01/04/2023	70000000.00	63586497.00	0.00	bhagi	20/07/2023		
13	IFD NO20/07/2023(01)RJ	01/04/2023	70000000.00	63586497.00	0.00	bhagi	20/07/2023		
14	IFD NO20/07/2023(01)RJ	01/04/2023	70000000.00	63587797.00	0.00	bhagi	20/07/2023		
15	IFD NO20/07/2023(01)RJ	01/04/2023	70000000.00	63587797.00	0.00	bhagi	20/07/2023		
16	IFD NO20/07/2023(01)RJ	01/04/2023	70000000.00	68833678.00	0.00	bhagi	20/07/2023		
17	IFD NO20/07/2023(01)RJ	01/04/2023	70000000.00	68445170.00	0.00	bhagi	20/07/2023		
18	IFD NO20/07/2023(01)RJ	01/04/2023	70000000.00	68445170.00	0.00	bhagi	20/07/2023		
19	IFD NO20/07/2023(01)RJ	01/04/2023	70000000.00	68445170.00	0.00	bhagi	20/07/2023		
20	IFD NO20/07/2023(01)RJ	01/04/2023	70000000.00	68445170.00	0.00	bhagi	20/07/2023		
21	IFD NO20/07/2023(01)RJ	01/04/2023	70000000.00	68445570.00	0.00	bhagi	20/07/2023		
22	IFD NO20/07/2023(01)RJ	01/04/2023	70000000.00	68445570.00	0.00	bhagi	20/07/2023		
23	IFD NO20/07/2023(01)RJ	01/04/2023	70000000.00	69416839.00	0.00	bhagi	20/07/2023		
24	IFD NO20/07/2023(01)RJ	01/04/2023	70000000.00	69416839.00	0.00	bhagi	20/07/2023		
25	IFD NO20/07/2023(01)RJ	01/04/2023	70000000.00	69028731.00	0.00	bhagi	20/07/2023		
26	IFD NO20/07/2023(01)RJ	01/04/2023	70000000.00	70000000.00	0.00	bhagi	20/07/2023		

Details									
S.No.	Grant	Function Head	Object Head	Category	Amount	Balance Amount	Carry Forward Amount	Created By	Created Date
1	026-Department of Higher Education	2202029110000-DEDUCT RECOVERIES OF OVERPAYMENTS	70-DEDUCT RECOVERIES	5-VOTED	70000000.00	53973346.00	0.00	bhagi	20/07/2023

ANNEXURE 4- Format for Daily Sanction

Government of India
 Ministry of Finance
 Department of Expenditure
 O/o Controller General of Accounts
 E-Block, GPO Complex,
 INA, New Delhi 110023
 Place: DELHI
 Dated: 21-06-2023

To

PAO 022744 - PAO (Sectt.), New Delhi
 Department of HOME AFFAIRS
 Ministry of HOME AFFAIRS

Sir,

Sanction of the Competent Authority is accorded/conveyed for release/payment of Rs.100.00 (One Hundred Only) to Shri/Smt/Messrs

This is in continuation of the earlier release/payment vide Sanction number 21_San dated 4/5/2023 12:00:00 AM. This is to certify that the present sanction/expenditure is covered under MEP for the month of April/2023. The necessary authorization may be issued in the case the above release is covered under TSA. (wherever applicable)

The expenditure involved on this account would be debitable to the under-mentioned Head of Account for the year 2023-2024 under Demand-for-Grant No. 049

Major Head	Sub-Major Head	Minor Head	Sub-Head	Detail Head	Object Head	Object-Head (Description)	Category
3602	08	104	16	00	31	GRANTS-IN-AID GENERAL	VOTED

This issues with the concurrence of the IFD, Department of HOME AFFAIRS , Ministry of HOME AFFAIRS vide their U.O. / Diary/ e-fileNo. 324 dated 3/2/2023 12:00:00 AM. (wherever applicable)

Yours faithfully

Sanctioning/Conveying Authority PD Code:PD00000021
 – Prerna

Copy to :

(All concerned authorities including DDO 222745 - Under Secretary, Ministry of Home Affairs(Proper/Sectt.))

Annexure 5 – Format for Payment Authorization

R.P.R.34

[See para 2.40, 2.56(2) and 2.99 of Procedure]

Grant-in-aid/Subsidy/Contribution/Investment/Loans and Advances Bill

PART– B (To be filled up by Pr.AO)

Controller code with description	PAO code with description	DDO code with description	PD code with description	IFD Number	IFD Date
007 -HIGHER EDUCATION	011751 -PAO (Secondary Education & Higher Education)	211767 - ACCOUNTS OFFICER, DEPTT. OF EDUCATION	Test2 -Test2	IFD NO20/07/2023 (01)RJ	4/1/2023
Sanction Number	Sanction Date	Sanction Amount	Financial Year	Bill/Auth. Number	Bill/Auth. Date
SNASPARSH2DIF SLS	7/24/2023	650.00	2023-2024	CP00000004	7/24/2023
Bill Amount	Authority for drawing charge	Period, if applicable From Date	To Date		
650.00					

Name of the Body	
S.No.	Agency Name
1	RAJASTHAN GOVT.

Accounting Classification

Expenditure Details

Scheme : Rashtriya Uchhatar Shiksha Abhiyan (RUSA)

Grant Number	Function Head	Object Head	Category (voted or charged)*	Amount
026	2202029110000	70	5-VOTED	650.00

*charged-4, voted-5, receipts-1, Public account receipts-6, Public account payment-7

Deduction Details

Grant Number	Function Head	Object Head	Category	Amount

Summary

Agency Name	Gross Amount	Deduction Amount	Net Payable
RAJASTHAN GOVT.	650.00	0.0000	650.00

Certified that

<input type="checkbox"/>	a. Amount claimed in this bill was not drawn before.
<input type="checkbox"/>	b. The utilization report in respect of the previous Grant-in-aid and Loans and Advances drawn has been furnished and accepted by the sanctioning authority.
<input checked="" type="checkbox"/>	c. Utilization report in respect of the present amount will be obtained from the loanee by this office and will be furnished to the sanctioning authority.

Appropriation for the current year	Expenditure including this bill	Amount of work bill annexed	Balance Available
3404000.00	1940738.00	0.00	1458062.00

Pay Rs 650.00 (Rupees Six Hundred Fifty only to the claimant stated above.

Signature/DSC

Designation: **Pr.AO**

Annexure 6– Claim details

SNA SPARSH : State E-Payment File Details														
Payment File Name : RJ000020230802050555					State : RAJASTHAN									
Ministry : 007 - HIGHER EDUCATION														
State Scheme : RJ504 - RASHTRIYA UCHHATAR SIKSHA ABHIYANA					CSS Scheme : 9170 - Rashtriya Uchhatar Shiksha Abhiyan (RUSA)									
DEBIT DETAILS														
Beneficiary File Name		Debit Bank (SG) Account holder Name		Unique Transaction ID for Debit		Debit Bank (SG) Account No.		No. of Transactions	Total Gross Amount	Total Net Amount	Total Topup Amount	Total Reissue Amount	Digitally Sign Date	Not Payable Before date as per RBI file
RJ000020230802050555		Rajsthan Govt SG Account		EPAYREQ202317060361213323		01586201071		3	600.00	40.00	20.00	40.00	02-Aug-2023 10:15:00	02-Aug-2023 14:15:00
Total Amt For Center Share [A]	SC Amt in [A] = [B]	Other Comp. in [B]	Cap. Comp. in [B]	Salary Comp. in [B]	ST Amt in [A] = [C]	Other Comp. in [C]	Cap. Comp. in [C]	Salary Comp. in [C]	Other Amt in [A] = [D]	Other Comp. in [D]	Cap. Comp. in [D]	Salary Comp. in [D]	Return Remarks	
540.00	260.00	200.00	30.00	30.00	140.00	60.00	45.00	35.00	140.00	0.00	0.00	140.00		
CREDIT DETAILS														
S.No.	Unique Transaction ID	Beneficiary Name		Account No.	IFSC Code	Aadhaar No.	Reissue Flag	Category	State Budget Head	District	Gross Amount	Net Amount	TopUp Amount	
Total :											2.00	600.00	60.00	
1	RJBP5678102	AJAY		02563612542514	ICIC0000838		N	Test 1	Test A	87 - ALWAR	0.00	200.00	20.00	
2	RJBP5678103	Sushma		025636362100	ICIC0000838		N	Test 2	Test B	87 - ALWAR	0.00	200.00	20.00	
3	RJBP5678104	Sanjay		02563636255	ICIC0000848		N	Test 3	Test C	87 - ALWAR	2.00	200.00	20.00	

Annexure 7

Process for registering of Implementing Agency under SNA SPARSH

A child Implementing Agency can either be registered under a Centrally Sponsored Scheme or a State Linked Scheme. The standard operating process for both follows are stated as follows:

A: Registration of Child Agency for State Linked Schemes under SNA SPARSH

The Child Agency will be registered on PFMS by the Parent Agency through the "Agency Admin" login for the State Linked Scheme notified under SNA SPARSH. The steps to be followed are as follows:

Creation of Child Implementing Agency

1. The Agency Admin will log-in on to PFMS using the existing login credentials and follow the path: Home → Agency → Agency Registration



2. On clicking "Agency Registration", the following screen will open

The screenshot shows the 'Agency Details' registration form. The form includes the following fields and options:

- Type of Registration:
- PAN Number: ☐ Not Required
- Agency Name:
- Act/Registration No:
- Date of Registration(DD/MM/YYYY):
- Registering Authority: (If Registering Authority is not available then choose option Others)
- State of Registration:
- TIN Number: ☐ Not Required
- TAN Number: ☐ Not Required
- PAN Verify Status: ☐ Yes ☐ NO
- GST Number: (GST Number maximum 15 characters)
- Block No/Building/Village/Name Of Premises:
- Road/Street/Post Office:
- Area/Locality:
- City:
- State:
- District:
- Pin Code:
- Contact Person:
- Designation:
- Phone No: ☒ Alternate Phone Number (Phone Number Starting with Country Code). Phone number should be between 5 and 12 digits excluding Country Code
- Alternate Phone No: (Alternate Phone Number Starting with Country Code). Phone number should be between 5 and 12 digits excluding Country Code
- Mobile number: (Mobile No. starting with Country Code)
- Email:
- Unique Agency Code: (Unique Agency Code will be system generated.)

At the bottom right, there are 'Next' and 'Refresh' buttons, and a link 'For any problem in registration, please Contact Us'.

3. The user will select the agency type as Central Government

4. The user will fill in the details such as agency name, address, State, District, phone number, mobile number, email ID etc of the child agency to be registered and click on “Next”

5. If the PAN, TIN and TAN number are unavailable, Agency Admn to select the checkbox – “Not Required”

6. On clicking “Next”, the option for selection of a state-linked scheme under which the child agency is being registered will appear. On selecting the SLS, the following menu will open where the user will click on “Check SNA SPARSH Details”.

7. On clicking the button, the following screen will open, and the account type will be pre-filled as SNA SPARSH Account. Bank Name, IFSC Code, and Account Number will be pre-filled as N.A. The user will click on “Add Bank/Scheme” to add the account details.

Scheme Bank Details

Scheme : * SNA SCHEME 2024[BR265]

Funding Agency: I will receive funds from this agency: NATS

Account type: SNA SPARSH Account

Bank Name: NA
(Enter minimum 4 characters to search Bank)

Branch Address: NA Search

Branch list will show only 50 branches in List, you can search your branch by address)

Branch Name: Not Available

Account No: NA
(Only accept Alphanumeric values: A to Z, a to z, 0 to 9)

Agency Name as per Branch: NA

Add Bank/ Scheme

☐ I Accept [Terms and conditions](#),
For any problem in registratoion,please [Contact Us](#)

Submit Cancel

Scheme : * SNA SCHEME 2024[BR265]

Funding Agency: I will receive funds from this agency: NATS

Check SNA details Check SNA SPARSH details

8. On clicking “Add Bank/Scheme”, the following form will open, displaying the bank account details in tabular form. The user will select the checkbox – “I Accept Terms and Conditions” and click on submit

Add Bank/ Scheme

Action	Scheme Name	Bank Name	Account No	Agency Name as per Branch	Account Type
✖	SNA SCHEME 2024[BR265]	NA	NA	NA	SSNA

☐ I Accept [Terms and conditions](#),
For any problem in registratoion,please [Contact Us](#)

Submit Cancel

9. On clicking the submit button, the following message will be displayed

Agency Details

Agency saved successfully with Unique code : DLSW00001548 and Agency Name: Test SNA SPARSH_3 For further information contact the fund sanctioning authority in the central ministry

Approval of the newly created Child Implementing Agency

1. The Agency Admin will log-in in to PFMS using the existing login credentials and follow the path:
Home → Agencies → Approve

Agencies	▶	Approve
EAT MIS Process	▶	Agency Mapping
My Funds	▶	Manage Other Agencies
Transfers	▶	Update Agency Account type

2. On clicking the menu, the following table will be displayed where the newly created child agency will be seen as a “hyperlink” with status as “Pending Agency Approval”

Agency Name	Agency Type	Contact Detail	Unique Code	Created By	Created Date	Agency Status
New Test0120	Central Government	Test test@gmail.com 74578	DLIN00002815	NATS	13/01/2025	Pending Agency Approval
Test SNA SPARSH 3	Central Government	Test test@gmail.com 2666666	DLSW00001548	NATS	14/01/2025	Pending Agency Approval

3. On clicking the hyperlink, the following screen will open where the Parent Agency will be able to view the details of the child agency which were captured. If found to be in order, the parent agency will click on Approve. If not in order, they will “Reject” the entry

New Agency Registration - Approval

Agency Name: Test SNA SPARSH_3

Agency Type: Central Government

Block No./Building/Village/Name Of Premises: Test

Road/Street/Post Office: Test

Area/Locality:

City: Delhi

State: DELHI

District: SOUTH WEST

Pin Code: 110059

Contact Person: Test

Phone: 2666666

Alternate Phone/Mobile No.: 999999999

Email: test@gmail.com

Unique Agency Code: DLSW00001548

Current Status: Pending Agency Approval

Previous Remarks:

Remarks:

Scheme	Bank Detail	Account No.	Agency Name as per Bank	Current Status	Account Type	Bank Account Type	Bank Status
<input type="checkbox"/> SNA SCHEME 2024-BL265	Not Available	NA	NA	Pending Agency Approval	SSNA		

Approve

Reject

Back

4. On clicking “Approve”, the following message will be displayed

Agency approved successfully and login details have been sent on registered E-mail Id

Back

B: Registration of Child Agency for Centrally Sponsored Scheme under SNA SPARSH

The Child Agency will be registered on PFMS by the Parent Agency through the “Agency Admin” login for the Centrally Sponsored Scheme notified under SNA SPARSH. The steps to be followed are as follows:

Creation of Child Implementing Agency

1. The Agency Admin will log-in on to PFMS using the existing login credentials and follow the path: Home → Agency → Agency Registration



2. On clicking "Agency Registration", the following screen will open

The screenshot shows the "Agency Details" registration form. It includes fields for: Type of Registration (dropdown), PAN Number (text, Not Required), Agency Name (text), Act/Registration No. (text), Date of Registration (DD/MM/YYYY) (calendar icon), Registering Authority (dropdown), State of Registration (dropdown), TIN Number (text, Not Required), TAN Number (text, Not Required), PAN Verify Status (radio buttons: Yes, No), GST Number (text, GST Number maximum 15 characters), Block No./Building/Village/Name Of Premises (text), Road/Street/Post Office (text), Area/Locality (text), City (text), State (dropdown), District (dropdown), Pin Code (text), Contact Person (text), Designation (text), Phone No. (text, Alternate Phone Number checkbox), Alternate Phone No. (text), Mobile number (text), Email (text), and Unique Agency Code (text, Unique Agency Code will be system generated.). There are "Next" and "Refresh" buttons at the bottom right, and a "Contact Us" link.

3. The user will select the agency type as Central Government

The screenshot shows the "Agency Details" form with the "Type of Registration" dropdown menu open. The menu lists the following options: Central Government, Central Government PSUs, State Government PSUs, Statutory Bodies, Local Bodies, Registered Societies (Govt. Autonomous Bodies), Registered Societies (NGOs), Private Sector Companies, and Trusts.

4. The user will fill in the details such as agency name, address, State, District, phone number, mobile number, email ID etc of the child agency to be registered and click on "Next"

Agency Details

Type of Registration: Central Government

PAN Number: ☐ Not Required

Agency Name: Test Agency SNA SPARSH

TIN Number: ☐ Not Required

TAN Number: ☐ Not Required

GST Number: (GST Number maximum 15 characters.)

Block No/Building/Village/Name Of Premises: Test

Road/Street/Post Office:

Area/Locality:

City: Delhi

State: DELHI

District: SOUTH WEST

Pin Code: 110059

Contact Person: Agency User

Designation:

Phone No: + 91 26666666 ☐ Alternate Phone Number
(Phone Number Starting with Country Code). Phone number should be between 5 and 12 digits excluding Country Code

Mobile number: + 91 9999999999
(Mobile No. starting with Country Code)

Email: test@123

Unique Agency Code: (Unique Agency Code will be system generated.)

5. If the PAN, TIN and TAN number are unavailable, Agency Admn to select the checkbox – “Not Required”

Type of Registration: Central Government

PAN Number: ☒ Not Required

Agency Name: Test Agency SNA SPARSH

TIN Number: ☒ Not Required

TAN Number: ☒ Not Required

6. On clicking “Next”, the option for selection of a centrally sponsored scheme under which the child agency is being registered will appear. On selecting the CSS, the following menu will open:

Scheme Bank Details

Scheme : ZONAL CULTURE CENTRE(ZCC)

Funding Agency: I will receive funds from this agency: NATS

Bank Name: [Select Bank](#)
(Enter minimum 4 characters to search Bank)

Branch Address: [Select Branch](#)
Branch list will show only 50 branches in List, you can search your branch by address

Branch Name:

Account No: Account Number
(Only accept Alphabetic values: A to Z, a to z, 0 to 9)

Agency Name as per Branch:

☐ I Accept [Terms and conditions](#).
For any problem in registration, please [Contact Us](#)

7. The user will click on “Select Bank” hyperlink to choose the bank account – from the following pop-up

Bank Name	Select
24-PARGANAS DIST.COOP.LAND DEV.BANK LTD.	
510-ARMY BASE WORKSHOP CR.COOP.BK.MEERUT	
A'NAGAR Z.PR.SHIKSHAK SAH.BK.AHMEDNAGAR	
A.P.VARDHAMAN(MAHILA) CO-OP.URBAN BK	
A/C.GENERALS'OFF.CO-OP.BANK,BANGALORE	
AB BANK LIMITED	
ABHINANDAN URBAN CO-OP.BK.LTD.AMARAVATI	
ABHINAV SAHAKARI BANK LT DEOLALI PRAVARA	
ABHINAV SAHAKARI BANK LTD.	
ABHIVRIDDI MAHILA SAH BANK NIYAMITA	
ABHYUDAYA CO-OP BANK LTD	
ABHYUDAYA MAHILA U.CO.BK.LT.CHANNAPATNA	
ABIRAMAN CO-OP.URBAN BANK LTD.	
ABN AMRO BANK	
ABU DHABI COMMERCIAL BANK	
ACE CO-OPERATIVE BANK LTD. MUMBAI	
ADAJAN NAGARIK SAHAKARI BANK LTD.SURAT	
ADAMPUR PRI CO-OP AGR.RURAL DEV.BANK	
ADAR P.D.PATIL SAH BANK LTD. KARAD	
Adarsh Co-Operative Urban Bank Ltd	
ADARSH JANATA SAHAKARI BANK LTD.	
ADARSH MAHILA MERCNT CO-OP BANK LTD	
ADARSH MAHILA NAGARI SAHAKARI BANK	
ADHYAPAKA CO-OP.BANK LTD.(PATHUPALLY)	
ADILABAD JILLA KENDRA SAHAKARI BANK LTD.	

1 2 3 4 5 6 7 8 9 10 ...

8. The user will select the bank name as "Not available" and click on search. On clicking the button, the following option will appear:

Bank Name	Select
not available	Not Available

9. The user will select the hyperlink to pre-fill the account as "Not Available"

Scheme Bank Details	
Scheme : *	ZONAL CULTURE CENTRE[0202]
Funding Agency:	I will receive funds from this agency: NATS
Bank Name:	Not Available Select Bank (Enter minimum 4 characters to search Bank)

10. The user will click on "Branch Name" hyperlink to open the below pop-up

Branch Address	<input type="text"/>	Search	Select Branch
Branch list will show only 50 branches in List, you can search your branch by address)			
Branch Name:	--- Select Branches ---		

Address:

City:

Pin:

IFSC Code:

MICR Code:

Select

Not Available [] { NonCBS }

11. The user will select "Not Available" to pre-fill the branch name as unavailable.

Scheme Bank Details

Scheme : * ZONAL CULTURE CENTRE[0202]

Funding Agency: I will receive funds from this agency: NATS

Bank Name: Not Available
(Enter minimum 4 characters to search Bank)

Branch Address:
Branch list will show only 50 branches in List, you can search your branch by address)

Branch Name: Not Available [] { NonCBS }
Not Available [] { NonCBS }

12. The user will key in a dummy account number which can be alpha numeric in nature. The proposed format for dummy account can be CSS code + 012345. For Eg: If the CSS code for a scheme is 4138, the dummy account number which can be filled is CSS4138012345. After filling in the dummy account number, the user will click on "Add Bank/Scheme".

Scheme Bank Details

Scheme : * ZONAL CULTURE CENTRE[0202]

Funding Agency: I will receive funds from this agency: NATS

Bank Name: Not Available
(Enter minimum 4 characters to search Bank)

Branch Address:
Branch list will show only 50 branches in List, you can search your branch by address)

Branch Name: Not Available [] { NonCBS }
Not Available [] { NonCBS }

Account No: CSS4138012345
(Only accept Alphanumeric values: A to Z, a to z, 0 to 9)

Agency Name as per Branch: Test SPARSH

Action	Scheme Name	Bank Name	Account No	Agency Name as per Branch	Account Type
✗	ZONAL CULTURE CENTRE[0202]	Not Available Not Available [] { NonCBS }	CSS4138012345	Test SPARSH	

☐ I Accept [Terms and conditions.](#)
For any problem in registratoin, please [Contact Us](#)

13. On clicking "Add Bank/Scheme", the following form will open, displaying the bank account details in tabular form. The user will select the checkbox – "I Accept Terms and Conditions" and click on submit

Action	Scheme Name	Bank Name	Account No	Agency Name as per Branch	Account Type
✗	SNA SCHEME 2024[BR265]	NA	NA	NA	SSNA

☐ I Accept [Terms and conditions.](#)
For any problem in registratoin, please [Contact Us](#)

14. On clicking the submit button, the following message will be displayed

Agency Details	
Agency saved successfully with Unique code : DLSW00001548 and Agency Name: Test SNA SPARSH_3 For further information contact the fund sanctioning authority in the central ministry	

Approval of the newly created Child Implementing Agency

- The Agency Admin will log-in in to PFMS using the existing login credentials and follow the path:
Home → Agencies → Approve

Agencies	▶	Approve
EAT MIS Process	▶	Agency Mapping
My Funds	▶	Manage Other Agencies
Transfers	▶	Update Agency Account type

- On clicking the menu, the following table will be displayed where the newly created child agency will be seen as a “hyperlink” with status as “Pending Agency Approval”

Agency Name	Agency Type	Contact Detail	Unique Code	Created By	Created Date	Agency Status
New Test0120	Central Government	test test@gmail.com 24578	DLIN00002815	NATS	13/01/2025	Pending Agency Approval
Test SNA SPARSH_3	Central Government	Test test@gmail.com 2666666	DLSW00001548	NATS	14/01/2025	Pending Agency Approval

- On clicking the hyperlink, the following screen will open where the Parent Agency will be able to view the details of the child agency which were captured. If found to be in order, the parent agency will click on Approve. If not in order, they will “Reject” the entry

New Agency Registration - Approval							
Agency Name: Test SNA SPARSH_3 Agency Type: Central Government Block No./Building/Village/Name Of Premises: Test Road/Street/Post Office: Test Area/Locality: City: Delhi State: DELHI District: SOUTH WEST Pin Code: 110029 Contact Person: Test Phone: 2666666 Alternate Phone/Mobile No.: 9999999999 Email: test@gmail.com Unique Agency Code: DLSW00001548 Current Status: Pending Agency Approval Previous Remarks: Remarks:							
Scheme	Bank Detail	Account No.	Agency Name as per Bank	Current Status	Account Type	Bank Account Type	Bank Status
<input type="checkbox"/> SNA SCHEME 2024-BK265	Not Available	NA	NA	Pending Agency Approval	SSDA		
<div>Approve</div> <div>Reject</div> <div>Back</div>							

4. On clicking "Approve", the following message will be displayed

Agency approved successfully and login details have been sent on registered E-mail Id

Back

SECTION E

Frequently Asked Questions

(A) Opening of RBI Account	
Are new RBI accounts to be opened by States for processing of payments through SNA SPARSH?	Yes, for the payment processing in SNA SPARSH there is a mandate to open RBI accounts for State as well as for Central Ministries/Departments.
Who is responsible for opening of the RBI account?	RBI Accounts would be opened by the Department handling the SLS in consultation with the Finance Department. The account opening form will be submitted after due approval of State AG in the Regional RBI Branch of the State under the existing User Defined Customer Hierarchy (UDCH) code of the State Government.
How will State Government Users know their UDCH code?	State Government can get their UDCH code from the daily/weekly/monthly statements being issued by RBI for the Treasury Account of the respective Government. The UDCH code would be universal across all SLSs Accounts need to opened in the State Government.
How many accounts are to be opened by the State Government?	A new RBI account to be opened for each SLS being operated in the State under a given CSS. Each SLS should have a uniform sharing pattern.
How will the newly opened accounts be captured?	The State Scheme Manager of the respective scheme is responsible for capturing RBI account in PFMS through their existing login
How will the account details be fetched by State IFMS?	State IFMS will fetch the details of the newly opened account details through scheme configuration API from the PFMS. Only the approved accounts will be fetched by the State IFMS.
Is AG approval mandatory for opening of SG account?	Yes, State AG's approval is mandatory for opening of SLS wise SG account.

(B) Capturing of Scheme Configuration

How will the sharing pattern and top up be captured on State PFMS?	The State Scheme Manager will capture the sharing pattern and TOP UP on PFMS using their existing login ID and submit the entry to the Program Division (Checker) for approval.
Will the PD Checker get any alert for the entries submitted by SSM?	No, PD Checker would not get any alert in PFMS. State Scheme Manager to send an email to the concerned PD checker approval of RBI account and Scheme Configuration

(C) SLS-wise Budget Allocation

Who is responsible for SLS-wise budget allocation?	Program Division is responsible for SLS-wise budget allocation.
Is SLS-wise budget allocation mandatory?	Yes, it is mandatory to allocate SLS-wise budget before issuance of Mother Sanction.
Is SLS-wise allocation different from mother sanction?	Yes, SLS-wise allocation is different from mother sanction.
Is SLS-wise budget allocation editable?	Yes, SLS-wise budget allocation can be edited.
How will the State fetch the SLS-wise budget allocation?	The State can fetch the SLS-wise budget allocation through SLS-wise budget API.

(E) Generation of Mother Sanction

When will a mother sanction be generated?	<p>At the beginning of the Financial Year or at the time of onboarding, the PD checker would generate a mother sanction on PFMS after due approvals of IFD.</p> <p>Subsequent Mother Sanctions should be generated before the balance in the active Mother Sanction is exhausted.</p> <p>The mother sanction shall be issued Scheme (CSS) wise State Wise. One mother sanction would cater all the SLS mapped with that CSS.</p>
Who will generate	The PD Checker will generate the Mother Sanction for a

the mother sanction?	specific State and CSS on PFMS at the beginning of the financial year and during the financial year as well as per the requirement.
What is the validity of a given mother sanction?	A Mother Sanction is valid for the financial year in which it is generated. If a new Mother Sanction is created within the same financial year, the previous one becomes inactive, and its remaining balance is transferred to the newly generated Mother Sanction.
How many mother sanctions can be issued in a given financial year?	Multiple Mother Sanctions can be issued in a given financial year. However, only the latest Mother Sanction will be active.
Is there is limit on the amount that can be allocated under a Mother Sanction?	The limit on the amount to be allocated under a Mother Sanction will be determined by the Budgetary Provisions and is controlled by the Program Division.
Can the amount of an active mother sanction be edited?	Yes, the amount of an active mother can be edited in consultation with the concerned state. It should not be a unilateral decision of the Central Ministry.
Does the Ministry need to consult the State prior to reduction of the Mother Sanction amount?	Yes, Ministry need to consult the State prior to reduction of Mother Sanction amount.
If multiple mother sanctions are created, will all be active on PFMS?	No, only latest Mother Sanction will be active on PFMS.
Does a mother sanction lapse?	Yes, a Mother Sanction will lapse at the end of a financial year (on 31st March).
Should the Ministry wait for the States to open the RBI account before issuing the mother sanction?	No, the concerned Ministry can issue Mother Sanction before completion of on-boarding of a notified CSS and State on SNA SPARSH.
How will the State	The State can check details of mother sanction issued by PD

check the details of mother sanction issued by PD?	through API.
How will States fetch the mother sanction from PFMS?	The State IFMS can fetch the details of mother sanction issued by PD through Mother Sanction/Assignment details from PFMS.
(F) Generation of Payment File	
How will the budget received through the mother sanction be incorporated in State budget?	The State Finance department would distribute the budget/ set drawing limits of central share along with State share to Implementing Agencies through their DDOs.
Which budget line is to be used by States while generating payment file?	The State Budget Head line is to be used by the States while generating payment file.
Who will generate the payment files in State?	State Treasury will periodically generate duly consolidated payment file in State IFMS from the individual payment files received from IAs. The consolidated payment file will then be pushed to PFMS through API in the specified format.
What are the criteria for generation of payment files?	The State Government would ensure the cash balance, budget balance and Beneficiary bank account validation before creation of payment file
How many payment files can be generated by the State?	The State can generate one payment file for one SLS and push to the PFMS for payment processing
How is the payment file sent to Central Ministry for release of Centre share?	The consolidated payment file generated in the State IFMS will be pushed to PFMS through API in the .JSON format. The payment file pushed to PFMS will then be processed by the Central Ministry/Department.
What is the cut-off time for pushing of payment files for same-day	The cut-off time for pushing payment files to PFMS by State for same-day processing is 3 PM. Payment files pushed to PFMS after 3 PM will be processed on the next working day.

processing?	
How will the State know if the file has been accepted on PFMS?	The State can get file status through Reconciliation API.
What checks are to be exercised by State Government before generating payment file?	As per DoE's orders the veracity of claim lies with the Implementing Agencies as they are the custodians of the physical records (supporting documents) of the claim files hence they may ensure sanity checks such as prevalent Central Government/State Governments rules, validation of Beneficiaries' details, Bank details validation and ensure there is no duplicate payment is made to the beneficiary etc.
Are separate payment files to be generated for release of Centre share and state share?	No, there will be one payment file for Central Share, State Share and TOP UP.
Can the State generate payment file without issuance of mother sanction?	No, issuance of the mother sanction is the pre-requisite for payment file. The State can only generate payment file post
Does state require to push payment files to PFMS if having all the beneficiaries with TOP UP only.	Yes, State is required to push the payment file to PFMS however, PFMS doesn't share any response for that. State Can sent the file to e-Kuber as well without waiting for any DN from PFMS for the file having only TOP UP cases.
(G) Release of Central Share	
Where does the payment file land on PFMS after being pushed by States?	The payment file land on PD Maker login on PFMS.
How much time is taken by the Central Ministry/ Department to	The cut-off time for pushing payment files to PFMS by State for same-day processing is 3 PM. Payment files pushed to PFMS after 3 PM will be processed on the next working day. Under exceptional circumstances the central share

release the Central share?	release may get delayed.
How can the State track the progress of the payment file pushed to Ministry/ Department?	The State can track the progress of the payment file pushed to Ministry/Department from SPARSH 03 Report and SNA SPARSH 05 Report.
How is mother sanction impacted when a payment file is processed?	The equivalent amount of Mother Sanction will be reduced post the issuance of Daily Sanction.
Can a payment file be returned by Ministry?	Yes. The payment file can be returned by Ministry.
Under what condition are payment files returned by Central Ministry/ Department?	The payment files can be returned by Central Ministry / Department for one or more of the below mentioned conditions: <ul style="list-style-type: none"> a. Fund sharing patter for the SLS is not as per scheme guidelines. b. Top-up has not been entered separately in the payment file for SLS. c. Gross amount of payment file is more than the original / replenished balance in the mother sanction.
Should the Central Ministry wait for physical bills/ claims before processing of the electronic claims received from States?	No. There is no need to submit physical bills/claims before processing of the electronic claims.
What checks are to be exercised by the program division prior to generation of sanction?	The Program Division should ensure that there will be a sufficient balance in Mother Sanction under the concerned HoA before generation of Daily Sanction. The PD shall also validate the SLS wise SG account.
How will the Centre share be	The Centre share will be auto calculated as per the sharing pattern captured by SSM.

calculated?	
To whom will the centre share be credited?	The Centre share will be credited to SLS wise SG drawing Account.
(H) Release Centre + State share to vendor/beneficiary	
Who will release the fund to the vendor/beneficiary?	State Government/State Treasury will release the fund to the vendor/beneficiary from SG Account.
How will the state receive the intimation on receipt of centre share?	The State would fetch Debit Notification through API on State IFMS system. Post DN, RBI would share CN with the State Treasury which will ensure that the State has received the Centre share.
Does the state have to wait for DN from PFMS for pushing the file to RBI for release of Centre + State share?	Yes, the State must wait for DN from PFMS for pushing the file to RBI for release of Centre + State share.
How will the state know if the fund has been credited to the beneficiary?	RBI will share CN for each successful credit to beneficiary on State IFMS and PFMS.
Can the SG account be debited for Centre+State share without receipt of Centre share?	No, the SG account cannot be debited for Centre+State share without receipt of Centre Share.
What will happen to transactions which fail to be credited to the vendor/beneficiary?	RBI will share return notification with the State IFMS and PFMS for every failed transaction.
How will the state re-push failed payment?	The State can re-push payment file with new End-to-end id using Re-issue tag for failed payments. The State is required to capture the end-to-end ID of the first attempt every time while pushing payment file with re-issue tag.
Will states resend the failed payment	Yes, States is required to push the failed transaction to PFMS , if it is getting failed after multiple attempts, for further

to PFMS again?	payment processing, please be noted every time the state needs to generate a new end to end id for the failed transaction and also to capture the end to end id of the original transaction every time.
What will happen if all transactions in a file fail?	In case all the transactions in payment file are failed; following two scenarios can happen: Case 1: The entire file will have re-issue tag against all beneficiaries. PFMS will share re-issue status against such files and no DN will be given in this case. Case 2: If the failed transactions are part of new payment file then DN will be issued for the new transactions only.
Does Central Share is released for the files pushed with re-issue tag	No Central Share is released at the time of original transaction only and no central share is released for the transactions having Re-Issue Tags as the Central Share has already been released and is with the State Government.
To which Account RBI credits back the fund for the failed transactions	RBI credits back the Treasury Account for the failed transactions with both Central and State Shares.
How much time is allowed for pushing of failed transactions.	The State can attempt the re-issue transaction for 90 days post which the funds may be treated as UNSPENT BALANCE and should be refunded to the CFI through other than SNA SPARSH Mode.
how would the States manage deductions?	Deductions would be managed through Treasury root and SLS-wise SG Account would not be used for deductions.
What will happen to the unspent balance lying in the SG account after multiple attempts of re-pushing? (90 days question)	The state would refund the unspent balance of central share to the consolidated fund of India through any other route viz. DD/Cheque than SNA SPARSH.
Whether the State would have pre-fund the SG A/c?	No, it's a ledger account to the main State Treasury Account and RBI settles balances of SLS-wise SG a/c with State Treasury a/c on daily basis to this effect RBI gives daily/ monthly reports to State treasury.

(I) Reconciliation under SNA SPARSH	
Who will manage the reconciliation of DN with CN and RN?	The State IFMS will manage reconciliation of DN with CN and RN.
How will the unspent balance be calculated?	The RN amount after multiple attempts post 90 days would be considered as unspent balance.
(J) Miscellaneous	
Can payments be made through both SNA model and SNA SPARSH for a given scheme?	No. Post single successful transaction on SNA SPARSH, payment cannot be made through SNA.
When will a scheme be considered as onboarded on SPARSH?	For a State to on-board on SNA SPARSH, a SLS-wise SG Account should be added and approved along capturing scheme configuration on PFMS. A Mother Sanction shall also be issued to complete on-boarding process.
How is the SNA account to be treated once a scheme onboarded SNA SPARSH?	Once a state starts making payment through SNA SPARSH under a scheme, the existing SNA Account is to be freezed. The unspent balance and interest earned are to be refunded to the respective CFIs as per the defined guidelines
Who is responsible for keeping a check on the usage of SNA account after successful onboarding on SPARSH?	The State Govt. should ensure once SNA SPARSH on-boarding is done thereafter no payment should made under SNA Model.